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CRRMA RESPONSES TO QUESTIONS RECEIVED FROM THE REQUEST FOR QUALIFICATIONS TO PROVIDE GENERAL ENGINEERING CONSULTANT SERVICES ISSUED NOVEMBER 10, 2014

- Q1. Section 6.1.8 requests certain information regarding disputes. Can we provide this data in a table in the appendix? Will the CRRMA exclude the table from the page limit of the Appendix?
- A1. Yes – the dispute information required by Section 6.1.8 may be submitted as a table and may also be included as part of the Appendix. In such event, the dispute information table shall be included in the Appendix page limit of fifteen (15) pages. However, please note that the requirement for the inclusion of a copy of the Proposer’s Affirmative Action Program has been removed from the Appendix requirement. See A4 below.
- Q2. Section 6.5.1 limits the submittal to two (2) fold out pages. Can we provide the Gantt chart requested in section 6.2.3 on a fold out page in the Appendix without it counting against the two (2) page limit on fold out pages in the SOQ?
- A2. Yes, the Gantt chart may be included in the Appendix as a fold out page, which would not count against the limit of two (2) fold out pages. Although inclusion as a fold out in the Appendix will count against the Appendix page limit of fifteen (15) pages, please note that the requirement for a copy of the Proposer’s Affirmative Action Program has been removed from the Appendix requirement. See A4 below. In the alternative, Proposers may leave the Gantt chart in the main submittal, but would do so under the original requirements – namely, if included as a fold out, it would count against the two (2) page fold out limit.
- Q3. Section 6.3.6 requires that a proposer comply with the CRRMA’s Conflict of Interest Policies for Consultants and Financial Team Members. Will the CRRMA exclude the completed Disclosure Statement Form(s) from the page limits of the Appendix?
- A3. Yes – Proposers may submit completed Disclosure Statement Forms as part of the Appendix. The CRRMA will exclude completed Disclosure Statement Forms from the Appendix page limit of fifteen (15) pages.
- Q4. The page limit for the Appendix is limited to 15 pages which includes 10 resumes, the schedule, the Affirmative Action Program and Current Firm Profile. Most AAPs are at least 10 pages long. Can we do a one page summary and refer to the firm website to keep it to one page?
- A4. Yes, the Affirmative Action Program can be summarized within the Appendix; provided, however, that the summary shall include a direct website link to the Proposer’s complete Affirmative Action Program.

[END OF Q&A DOCUMENT - ISSUED 12.01.14]