



REQUEST FOR QUALIFICATIONS

TO PROVIDE

GENERAL ENGINEERING CONSULTANT SERVICES

TO THE CAMINO REAL REGIONAL MOBILITY AUTHORITY

NOVEMBER 10, 2014

PROPOSED SCHEDULE

RFQ Issue Date:	November 10, 2014	
Questions from Proposers Due:	November 24, 2014	3:00 p.m. (El Paso)
CRRMA Responses Provided:	December 1, 2014	
Submittals from Proposers Due:	December 8, 2014	3:00 p.m. (El Paso)
Evaluation Committee Scoring Due:	December/January	
Oral Presentations (if required):	January 2015	
GEC Selection (if any):	January 2015	
Execution of Agreement:	February 2015	



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INDEX

	PAGE
1.0 PURPOSE	3
2.0 DESCRIPTION OF THE CRRMA	3
3.0 SCOPE OF CONSULTANT SERVICES	4
4.0 LENGTH OF CONSULTANT SERVICES AND ASSIGNMENT OF WORK	5
5.0 ANTICIPATED GEC AGREEMENT PROVISIONS	5
6.0 CONTENT OF THE SUBMITTAL	6
7.0 TIMELINES FOR QUESTIONS ON THIS RFQ	13
8.0 SCORING OF RESPONSES BY THE TECHNICAL REVIEW COMMITTEE	13
9.0 ORAL PRESENTATIONS	14
10.0 NEGOTIATIONS	15
11.0 MISCELLANEOUS	15

1.0 PURPOSE

The Camino Real Regional Mobility Authority (CRRMA), a regional mobility authority and political subdivision of the State of Texas operating in the El Paso region and governed by the provisions of Texas Transportation Code, Chapter 370, is requesting proposals from qualified engineering firms interested in serving as the General Engineering Consultant for the CRRMA. The selected firm(s), if any, will serve as the CRRMA's General Engineering Consultant (referred to herein as the GEC, without regard to the CRRMA's ability to select one or more GECs) for an initial period of up to five (5) years.

The CRRMA intends to select one or more GEC to serve as an extension of, and in complete coordination with, the CRRMA's Board, staff, and other outside consultants with respect to all current or future CRRMA projects, including, without limitation, those identified on the CRRMA website (www.crrma.org). To that end, the GEC is expected to represent and pursue the interests of the CRRMA throughout all aspects and phases of the CRRMA's activities and shall, when and as requested by the CRRMA, fully support the CRRMA in its dealings with other GECs, contractors and suppliers, the Texas Department of Transportation (TxDOT), engineers, other advisors and consultants, the CRRMA's legal and bond counsels, accountants, financial advisors, traffic and revenue advisors, rating agencies, underwriters, governmental entities, landowners and the public, all in accordance with the highest professional standards. As more specifically described in this Request for Qualifications, the GEC shall be expected to commit the personnel and resources required to respond promptly and fully to the responsibilities and tasks assigned by the CRRMA throughout the term of the GEC's performance of the services.

Certain information is necessary to evaluate each interested firm's ability to provide the desired services. As a result, the firms are requested to submit a response setting forth their qualifications for the anticipated work, and may, in the sole discretion of the CRRMA, be asked to make an oral presentation to the CRRMA Board of Directors. The anticipated work is described herein and shall sometimes be referred to as the "Services" in the context of this Request for Qualifications (RFQ). All firms providing a response to this RFQ are hereinafter collectively referred to as the "Proposers" or, individually, as a "Proposer." Failure to strictly adhere to the requirements of this RFQ may result in the disqualification of a Proposer.

2.0 DESCRIPTION OF THE CRRMA

The CRRMA is an independent governmental agency authorized by the Texas Transportation Commission and created by an El Paso City Council Resolution of March 13, 2007. The CRRMA is governed by a seven member Board of Directors, with six members of the board being appointed by the El Paso City Council and the Chair being appointed by the Governor of Texas. Currently, the CRRMA has one full time staff member. As with all regional mobility authorities (RMAs), the CRRMA is granted powers under state law to develop "transportation projects", as defined in Chapter 370 of the Texas Transportation Code, including the authority to study, design, construct, operate, expand, enlarge, and extend such transportation projects within the jurisdiction of the CRRMA. Although the jurisdiction of the CRRMA is the city limits of the City of El Paso, the CRRMA has and continues to pursue projects outside of the El Paso city limits, as permitted and authorized by all applicable statutes.

The CRRMA has been involved in the development of more than \$500,000,000 in major transportation projects in the El Paso region since its inception, which includes such types of projects as major interchanges, express toll lanes, aesthetic improvements and design and installation of a toll collection system for an international bridge. Ongoing and potential project involvement includes the operation of an international bridge, implementation of a regional bike share program, construction of a streetcar route and design, install and operation of additional toll roads in the region. Projects to date have included such financing approaches and sources as pass through tolls, vehicle registration fees, bond issuances (including a Build America Bond), State Infrastructure Bank loans using transportation reinvestment zone revenues and toll equity loans from the State. CRRMA projects have utilized new and innovative funding sources and any selected GEC shall be expected to have knowledge of and a desire to explore traditional and non-traditional approaches to financing and development of major transportation projects. Additional information on the CRRMA may be found on the CRRMA website (www.crrma.org).

3.0 SCOPE OF CONSULTANT SERVICES

The services that may be requested of a selected GEC shall include any and all engineering and associated services required for the successful operation of the CRRMA and may include those identified within this RFQ; provided, however, that those services identified herein are being provided as illustrative of those services normally requested of a GEC but should not be considered an exhaustive list of such services that may be requested by the CRRMA from time to time. It is the express intent of this RFQ that the selected GEC, if any, be able to provide any and all general engineering and associated services requested by the CRRMA throughout the term of the Agreement, whether identified herein or not.

Requested services may include the usual, broad expert general engineering consultant services provided to existing regional mobility authorities and other similarly situated entities in Texas and elsewhere. Accordingly, the Proposer must be knowledgeable with regard to the unique abilities and restrictions of a regional mobility authority. However, the Proposer must also be familiar with the unique abilities/restrictions of the CRRMA, in light of its geographic location/jurisdiction in the City of El Paso and its proximity to the State of New Mexico and the Country of Mexico as well as the corresponding abilities/restrictions to operate and construct transportation projects in adjoining and other jurisdictions. Proposers must also possess the planning, evaluating, financing, design engineering, investigatory, negotiating, public relations, socio-environmental, advisory and operational expertise required to plan, design, develop, implement, operate and maintain large and small transportation projects, as defined by Chapter 370 of the Texas Transportation Code. Similarly, Proposers should possess the experience and ability to interact with other similar transportation and regulatory agencies, institutional investors, rating agencies, trustees and investment banks. Throughout the term of the service, the GEC may be required to perform those duties typically imposed on a general engineering consultant serving a regional mobility authority or similar agency with the types of debt instruments currently in place or available to the CRRMA, including but not limited to trustee agreements, bond issuances and State Infrastructure Bank loans.

Requested services may also encompass the various services necessary to produce complete conceptual plans, typical specifications, and estimate documents required for CRRMA transportation projects, which may include but are not limited to feasibility evaluation, conceptual design, planning, financing, management, coordination, and liaison services. The

GEC may be asked to prepare detailed design and construction plans, as well as oversee other consultant firms' design activities. The GEC should also be prepared, either in-house or through a sub-provider, to manage and perform construction oversight, including inspection, testing, record keeping, and implementation of change orders, for work performed by construction contractors. Further, the GEC may be required to prepare project-wide typical standard designs, pavement designs, standard typical sections, and standard retaining wall design options as may be required on some or all future turnpike projects. The GEC may also be asked to provide website design assistance and support for marketing and public education and outreach efforts.

4.0 LENGTH OF CONSULTANT SERVICES AND ASSIGNMENT OF WORK

The agreement, if any, with a GEC resulting from this RFQ (the "Agreement") shall provide for a five (5) year initial term, subject to the CRRMA's periodic review, approval and satisfaction with the GEC's performance and may be terminated by the CRRMA at any time upon a stipulated notice period, or extended upon agreement of both parties. The Agreement may also be extended at the sole option of the CRRMA for two (2) additional one (1) year periods.

The Agreement shall serve as the master agreement between the GEC and CRRMA, while the CRRMA may request individual project or other services on an as-needed basis through the issuance of individual work authorizations. The GEC must maintain a local office within the City of El Paso and may be required to locate substantial members of its qualified personnel to such office or such other sites near the CRRMA office or project sites, as required.

5.0 ANTICIPATED GEC AGREEMENT PROVISIONS

The following information is furnished to the Proposers for consideration during the preparation of their response to this RFQ. The information in this Section 5.0 is representative of certain provisions that the CRRMA expects to incorporate into the agreement for GEC services, but should not be considered an exhaustive list of such anticipated provisions.

5.1 PROFESSIONAL LIABILITY The firm selected to perform the desired services must have professional liability insurance coverage of not less than \$5,000,000. If the present coverage is insufficient, the selected firm must obtain additional coverage prior to the initiation of the work. The coverage must extend a minimum of three (3) years beyond the completion of the Services.

5.2 SUBCONSULTANT SERVICES Services assigned to subconsultants must be approved in writing and in advance by the CRRMA. The subconsultants must be qualified to perform all work assigned to them. Responsibility for sublet, assigned, or transferred work will remain with the GEC. *The CRRMA strongly supports the use of local, qualified subconsultants in all CRRMA projects.*

5.3 INSPECTION OF BOOKS AND RECORDS The CRRMA, or any duly authorized representative of the CRRMA, may at all reasonable times inspect and examine the books and records of the GEC for the purpose of: (a) checking the salary costs and other expenses described and/or contemplated in the Agreement; or (b) otherwise confirming the GEC's compliance with the terms of the Agreement. The GEC shall maintain said books and records and other evidence pertaining to costs, and shall

make such materials available at its office, during the term of the Agreement and for a period of three (3) years after the date of final payment thereunder.

5.4 OWNERSHIP OF PLANS Notwithstanding any provision in the Agreement or in common law or statute to the contrary, all of the plans, tracings, computer records, discs and tapes, proposals, sketches, diagrams, charts, calculations, correspondence, memoranda, logs, survey notes, test procedures, test data, recommendations, reports, and other data and materials, and any part thereof, compiled or to be compiled by or on behalf of the GEC, together with all materials and data furnished to it by the CRRMA, shall at all times be and remain the property of the CRRMA and shall not be subject to any restriction or limitation on their further use by or on behalf of the CRRMA. The GEC shall submit all such studies, reports of all types, specifications, and drawings in printed form and in electronic form as prescribed by the CRRMA.

5.5 TxDOT FINANCIAL ASSISTANCE The CRRMA anticipates that it will receive financial assistance for some or all of its projects from TxDOT. To the extent that TxDOT makes such assistance available on a cost reimbursement basis, the GEC will be obligated to assure that all work performed (and costs incurred) on a project receiving financial assistance are reimbursable and that proper documentation of the costs associated with the work is made available to TxDOT on a timely basis. In the event of receipt of such TxDOT funding, all plans and related materials shall be prepared and provided by the GEC in a manner and format also acceptable by TxDOT.

6.0 CONTENT OF THE SUBMITTAL

Each Proposer should submit a detailed response to this RFQ, including sufficient information to enable the CRRMA to fully evaluate the capabilities of the Proposer and its approach to providing the specified services. Selection of a GEC, if any, shall be completed pursuant to and in accordance with the Professional Services Procurement Act.

Accordingly, the response must include sufficient information to enable the CRRMA to fully evaluate the capabilities of the Proposer and its approach to providing the specified Services. Unnecessarily elaborate or voluminous response are neither requested nor desired. The page limit identified below and other requirements described herein shall be strictly enforced. Discussion of the Proposer's past experience, which is not germane to the requested Services, should not be included. Submittals should specifically and succinctly address the issues raised, and provide only that information requested by or relevant to this RFQ. The submittals shall also utilize and follow the order of the headings and subheadings employed under Sections 6.1 through 6.4 below. *Failure to comply with the requirements of this RFQ may result in the disqualification of a Proposer.*

6.1 EXPERIENCE OF FIRM

By submitting project and client information requested by this Section, the Proposer unconditionally authorizes the CRRMA to contact and confer with the indicated client contact(s) and other current or past employees of that client.

6.1.1 History and Description of Firm

Each Proposer should provide a brief history and general description of its firm. In the event a Proposer consists of a group of firms, such Proposer shall provide sufficient history and descriptive information of each individual firm to allow the CRRMA to fully understand the composition of such Proposer. Such information should include a detailed explanation of the relationship among the firms as it relates to the structure of the proposed GEC team.

6.1.2 Overall Project Experience

The Proposer shall provide a listing of relevant projects accomplished within the past five (5) years, including the following:

1. Project name.
2. Project location.
3. Project manager(s) and key personnel.
4. A brief description of the project and the work performed, including the project's size, complexity and similarity to the Services requested herein.
5. Name, address, telephone number, and e-mail address of client contact of each project identified, to serve as a reference.

6.1.3 Experience Relevant to Turnpike, Toll Road & International Bridges

Identify and describe the firm's experience related to turnpike, toll road and international bridge projects. Specifically, provide a description of the firm's experiences for the preceding five (5) years in performing typical general engineering consultant services on such turnpike, toll road and international bridge projects, and briefly identify the Proposer's role on those projects. Project information previously provided in response to Section 6.1.2 should be summarized or incorporated by reference, rather than repeated in whole.

6.1.4 General Engineering Consultant Experience

The Proposer shall identify and provide a brief description of all current agreements to provide general engineering consulting services to other regional mobility authorities or other similarly situated transportation entities in Texas and elsewhere.

6.1.5 Regional Experience

The Proposer shall include information relative to the capabilities and resources of its offices in El Paso to provide the requested Services and any other Texas offices, as well as a listing of its Texas office resident personnel by discipline that would be assigned to provide the Services to the CRRMA. The Proposer should summarize any relevant experience working with transportation agencies and other governmental bodies operating in the El Paso region and/or with which the CRRMA would regularly work or interact, including TxDOT, the Federal Highway Administration (FHWA), the Environmental Protection Agency, the United States Corps of Engineers, the El Paso Metropolitan Planning Organization, El Paso County and the City of El Paso.

6.1.6 Experience Providing Trust Agreement Services

Summarize experience providing certifications, issuing reports, providing evaluations and otherwise performing services similar to those required for “consulting engineers” under anticipated trust agreements.

6.1.7 Management and Coordination Experience

Describe experience providing management and coordination services similar to the services expected of the selected GEC. This description should specifically address the Proposer’s record in delivering completed projects on time and on budget. In addition, the Proposer should identify innovative management and coordination activities provided that would be of use to the unique location and goals of the CRRMA. Once again, project information previously furnished in response to other sections should be summarized or incorporated by reference, rather than repeated in whole.

6.1.8 Disputes

Please provide the following information:

1. A list and a brief description of all instances since January 1, 2010, involving projects in which the Proposer was (i) determined, pursuant to a final determination in a court of law, arbitration proceeding or other dispute resolution proceeding, to be liable for a material breach of contract or (ii) terminated for cause. For each instance, identify an owner's representative with a current phone and email address.
2. A list and a brief description (including the resolution) of each arbitration, litigation, dispute review board and other dispute resolution proceeding occurring since January 1, 2010, involving the Proposer and involving an amount in excess of \$200,000 related to performance of general engineering services related to transportation projects.
3. A description of any project involving the Proposer which resulted in assessment of liquidated damages or stipulated damages in excess of \$25,000 since January 1, 2010. Describe the causes of the delays and the amounts assessed. For each instance, identify an owner’s representative with a current phone and e-mail. The CRRMA requests that proposers report liquidated damages or stipulated damages assessments at any time during a project, not just final completion penalties. However, if such damages were assessed but not paid through settlement or negotiations with the project owner, they need not be included. Note that unresolved instances of assessed liquidated or stipulated damages (i.e., currently subject to negotiations or challenge, etc.) should be included.

6.2. APPROACH TO THE SERVICES

6.2.1 Proposed Approach - Quality, Schedule and Budget

Present proposed approach for providing the desired services in accordance with the CRRMA’s quality, schedule and budgeting requirements. The efficient use of manpower and materials will be considered. Demonstrate the Proposer’s quality control and quality assurance programs, and the policies and procedures followed

to assure a complete, accurate, and quality product. As the GEC will be expected to operate independently and without extensive oversight and direction from the CRRMA, methods to accomplish successful, timely and on budget development of projects with monitoring of methods and progress by the CRRMA should be discussed. Innovative approaches for providing the Services and assisting the CRRMA in light of its staffing and budget constraints, should also be addressed.

6.2.2 Coordination

Discuss in detail the manner in which proper coordination and information exchange will be achieved among the CRRMA, other governmental bodies, GEC subconsultants, other consultants and, if the work is proposed to be done in more than one location, each of the Proposer's offices.

6.2.3 Schedule Development and Utilization

Submit a suggested generic project schedule showing major activities/events and the proposed time frames required to develop a typical project from concept to construction completion and acceptance. The GEC's proposed use of the schedule should be discussed. Demonstrate that the Proposer can perform critical path modeling using a recognized industry software package or other software as may be authorized or supported by the CRRMA. Sample Gantt charts and critical path models should be provided. The Proposer should also demonstrate an ability to monitor and manage other consultants' and contractors' conformance to their schedules. Responsive documents (e.g. Gantt charts) shall be provided in an appendix to the submittal.

6.3 STAFFING

6.3.1. Project Team Matrix and Staffing Plan

Submit a project team matrix that clearly illustrates the key elements of the organizational structure proposed to accomplish the management, technical, and administrative services required. Identify the senior project manager with respect to the services described under Section 6.3.2 below. Project management and key technical personnel within each discipline should be identified and addressed, as described under Section 6.3.3 below. Other items to be included in the discussion of the project team matrix are:

1. Staffing capabilities of the firm.
2. Staffing availability for the Services by their practice specialties.
3. List of personnel currently staffed in the Proposer's closest regional office(s) and location of such office(s).
4. Key staff summary.
5. Key staff resumes (to be included in an Appendix and limited to one (1) page per person).
6. List of job classifications to be used on the Services, a position description for each classification, and identification of which job classifications are anticipated for each major work activity.

Personnel on retainer contracts or part-time employees will not be considered as employees of the Proposer. Special emphasis should be given to personnel with extensive prior experience in design of freeway systems or turnpikes conforming to standards adopted by governmental agencies, TxDOT, FHWA and other turnpike agencies.

In addition, the Proposer should provide a summary, without identifying clients, of those significant active projects expected to be underway in the region, or otherwise utilizing employees performing the Services for the CRRMA under the Agreement, during the calendar years 2015 through 2020. The summary should indicate the magnitude of fees involved, the percentages of completion of those applicable projects as of the date of the submittal, and staff levels by discipline that the Proposer has pre-committed to those projects, all in sufficient detail for the CRRMA to be able to evaluate the Proposer's ability to provide the level of staffing required for those assignments and the Services sought under this RFQ.

Initially, the GEC shall be required to establish an El Paso office staffed with managers and core staff to provide the following services:

1. Contract Support;
2. Administrative Assistance;
3. Advanced Project Development;
4. Right-of-Way and Utility Work;
5. PS&E Management;
6. Coordination of Construction Management Services and Associated Administrative Requirements;
7. Management and Coordination of Maintenance Services;
8. Operations Activities; and
9. Responsibilities Under Future Bond Resolutions and Trust Agreements.

6.3.2 Senior Project Manager

Identify and provide detailed relevant information concerning the senior project manager intended to be assigned to the Services for the duration of the Agreement. The Agreement will restrict the ability of the GEC to substitute individuals for the senior project manager without the CRRMA's express approval. Discuss what steps will be taken to enhance continuity in this and other key staff positions. The senior project manager must be a Texas licensed professional engineer or hold a similar license in another state with the ability to obtain a license in Texas within six (6) months of the date a written response to the RFQ is submitted.

6.3.3 Key Personnel

Identify and provide relevant information concerning the remainder of the Proposer's intended project management and key technical personnel. At least one senior level manager must be a Texas licensed land surveyor or hold a similar license in another state with the ability to obtain a Texas license within six (6) months. Include the following staff positions (or their equivalent) at a minimum:

- Principal In Charge
- Tolling Expert
- PS&E Manager
- Environmental Manager
- Construction Manager
- ROW Manager
- Utilities Manager
- Traffic Operations
- Maintenance Manager
- Public Involvement Manager

6.3.4 Subconsultants

Address the necessity of subconsultant services in meeting obligations under the Agreement. Where subconsultant services are proposed, the information specified in the first paragraph of Section 6.3.1 should also be furnished for the subconsultant firm(s) in the submittal's appendix.

6.3.5 Disadvantaged Business Enterprise (DBE), Historically Underutilized Business (HUB), Minority, Women and Small Business Participation

It is the intent of the CRRMA to encourage the participation of DBEs, HUBs, minorities, women and small business enterprises in all facets of the CRRMA's activities. The extent to which DBEs, HUBs, minority, women and small business enterprises participate in the ownership, management and professional work force of a firm and/or subcontractors will be considered by the CRRMA in the selection of the GEC. Proposers shall submit a summary of the lead firm's affirmative action program and current firm profile with its responses to this RFQ as an appendix. The CRRMA DBE Policy may be found on the Policies Page of the CRRMA website (www.crrma.org). *The CRRMA strongly encourages the participation of qualified locally owned businesses and DBEs as team members in the submission by the prime Proposer.*

6.3.6 Conflicts of Interest

Proposers must familiarize themselves with and comply with the CRRMA's Conflict of Interest Policies for Consultants and Financial Team Members, which are available on the Policies Page of the CRRMA's web site (www.crrma.org). Proposers must also provide the following information within their submittals:

1. Disclose any prior or existing relationships between the Proposer and the CRRMA, any member of the CRRMA Board of Directors, or any entity that provides services to the CRRMA. Refer to the CRRMA Designation of Key Personnel (Consultants and Financial Team) documents on the Policies Page of the CRRMA's website (www.crrma.org) for such individuals and entities.
2. Disclose any prior or existing relationship with TxDOT, the City or County of El Paso, or any governmental entity operating within the CRRMA's jurisdiction.

6.4 OTHER APPROPRIATE DATA

Proposers should supply other data demonstrating the ability and experience of the Proposer in providing the specified Services. The Proposer is cautioned, however, to carefully consider the relevance of said additional data, particularly in light of the page limit described herein, so as to not omit or unduly abbreviate information specifically requested within this Section 6, in favor of such additional data.

6.5 SUBMITTAL

6.5.1 Format

The response must be submitted in a single hardcopy bound volume on standard 8½” x 11” paper, with an electronic pdf version submitted on CD. Hardcopy charts and exhibits for the hardcopy original may be of a larger size, but must be folded to the standard size. Any such foldout pages will count as one (1) page but the response shall be limited to two (2) foldout pages. All information must be assembled and indexed in the order indicated in Sections 6.1 through 6.4, together with an appendix containing the items referenced herein. The response itself shall be limited to twenty-five (25) pages, single-sided, double-spaced and may include typed text, graphics, charts and photographs (except when found on section dividers and not referenced in the text). Minimum type or font size for text is 12-point. The minimum for non-text portions, such as graphics and charts, is 10-point. The page count does not include:

- Cover Letter (one page).
- Front and back cover and section dividers (bindings and covers are not required but may be provided at the discretion of the Proposer); provided, however, that the section dividers may not include more text or graphics than necessary to identify the separation of sections.
- The generic schedule (not more than one (1) page in length) as required under Section 6.2.3 of this RFQ, which shall be part of the appendix.
- Key staff resumes (not more than one (1) page in length per person) described in Sections 6.3.1 through 6.3.3 of this RFQ, which shall be part of the appendix.

The appendix shall also be limited to no more than fifteen (15) pages. Accordingly, the Proposer’s entire submittal shall be limited to a total of forty (40) pages: twenty-five (25) pages of actual response and a fifteen (15) page appendix.

Note: Failure to follow any of the above may be grounds for the submittal to be deemed non responsive.

Clarifications and addenda may be posted periodically on the CRRMA website (www.crrma.org). All interested parties are responsible for monitoring the website for such materials. Proposers shall be responsible for compliance with any clarifications or addenda posted thereon.

6.5.2 Due Date

One (1) original hardcopy of the Proposer's written response and one (1) electronic pdf version on CD must be received by the CRRMA by the time and date first noted on the title page of this RFQ. The hardcopy of the written response should be marked original and bear all original signatures. The response package shall be submitted to:

Camino Real Regional Mobility Authority
300 N. Campbell, 2nd Floor
El Paso, Texas 79901
Attn: Raymond L. Telles

7.0 TIMELINES FOR QUESTIONS ON THIS RFQ

This RFQ seeks information that will enable the CRRMA to properly evaluate the abilities of all submittals. Questions concerning this RFQ, including all technical, contract or administrative inquiries regarding the services required herein, must be directed (via email or in writing) to:

Camino Real Regional Mobility Authority
300 N. Campbell, 2nd Floor
El Paso, Texas 79901
Attn: Raymond L. Telles
Email: tellesrl@crrma.org

Written questions on this RFQ must be received by the CRRMA by the local El Paso time and date first noted on the title page of this RFQ, above.

Questions (edited as deemed appropriate by the CRRMA) and answers may be made available to all interested parties via posting on the CRRMA website (www.crrma.org) by the CRRMA on the date first noted on the title page of this RFQ, above. Proposers are responsible for monitoring the CRRMA website for periodic updates.

8.0 SCORING OF RESPONSES BY TECHNICAL REVIEW COMMITTEE

The written submittals by Proposers shall be reviewed and scored by a Technical Review Committee based on demonstrated competence, experience, knowledge, and qualifications of such Proposers, as provided within their written responses to this RFQ. The Technical Review Committee shall complete such review based upon the criteria provided by the CRRMA Board, as set forth below. The Technical Review Committee will make a recommendation to the CRRMA Board of Directors, based on its scoring of the submittals. The final GEC selection, if any, will be made directly by the CRRMA Board of Directors following the Technical Review Committee's completion of the review of submittals, the Board's consideration of the recommendation of the Technical Review Committee and oral presentations (if any).

The CRRMA may, but shall not be required to, solicit oral presentations from one or more of the Proposers in accordance with Section 9.0 below prior to selecting a GEC. Scoring of the written submittals shall be completed prior to any oral presentations, should oral presentations be deemed necessary by the CRRMA.

The responses of all Proposers will be ranked by the Technical Review Committee using the selection criteria and scoring previously approved by the CRRMA Board, which includes:

Maximum Score

Experience of Firm

25%

- Qualification, relevance of experience, and location of firm in providing the requested Services, particularly breadth of experience with relevant types of engineering consultant services.
- Organization, size, structure and financial stability of firm.

Approach to the Services

35%

- Demonstrated understanding of the Services requested and clearly defined strategies to provide the requested Services including innovative ideas and approaches.

Staffing

40%

- Qualifications, number of years, type of experience, and position in firm and potential responsiveness of individual staff members assigned to provide the requested Services.

The CRRMA, in its sole discretion, may select more than one GEC team through the evaluation and selection process that may work to best serve the CRRMA's interests. At the time a team/firm is selected to serve as the GEC, the CRRMA anticipates negotiating the services to be provided and the fees and expenses related thereto. The CRRMA may decline to engage a team/firm if such negotiations are not successful.

Notwithstanding the preceding provision, the CRRMA has not committed itself to select a GEC, and neither the suggested scope of services nor the anticipated terms of the Agreement referenced herein should be construed to require that a GEC be engaged for any or all of the services described in this RFQ.

9.0 ORAL PRESENTATIONS

As noted in Section 8.0 above, the scoring of submittals by the Technical Review Committee shall be forwarded to the Board of Directors. At the request of the Technical Review Committee or the Board of Directors, up to the three (3) highest scoring Proposers may be required to appear for oral presentations before the Board of Directors during an open meeting of the CRRMA.

The oral presentations, if required, will be conducted so as to solicit information to enable the CRRMA to evaluate the capability of the applicable Proposers to provide the desired services. Any such presentations may be significant or determinative to the selection of the GEC for the Services. If the CRRMA notifies a Proposer that an oral presentation is required, the CRRMA will inform that Proposer of the schedule, order and procedure for the presentation, including its

content, time limits, identity of the other selected presenters, and rules on the use of handouts and visual aids, if any. The CRRMA may tape record and/or videotape any presentations.

If oral presentations are required, the written response and oral presentation will not carry equal weight. The written response will count as 75% of the overall score and the oral presentation as 25%. The oral presentations, if any, will be scored pursuant to criteria and percentages delivered to the Proposers when notified that oral presentations are required.

Notwithstanding the foregoing, the CRRMA emphasizes that it may elect to forego oral presentations for all Proposers. Consequently, all submittals in response to this RFQ should be comprehensive and clear on their face, and no Proposer should rely upon the opportunity to present additional or clarifying information at a later time.

10.0 NEGOTIATIONS

In the event the CRRMA Board of Directors selects a GEC at the conclusion of the evaluation process, the CRRMA staff will attempt to negotiate the Agreement with the most highly qualified provider(s) of the Services at a fair and reasonable price. If satisfactory agreement terms cannot be negotiated with the most highly qualified provider(s) of the requested Services, the CRRMA will formally end negotiations with that provider, select the next most highly qualified provider, and attempt to negotiate a contract with that provider at a fair and reasonable price. The CRRMA will continue the foregoing process until a negotiated Agreement is forwarded to the CRRMA Board for review, with a recommendation for authorization to execute, or until the process is terminated.

11.0 MISCELLANEOUS

11.1 PUBLIC INFORMATION ACT All responses to this RFQ shall be deemed, once submitted, to be the property of the CRRMA. Responses may be subject to public disclosure under the Texas Public Information Act (PIA). Any material believed by the Proposer to be proprietary, confidential, or otherwise exempt from disclosure under the PIA should be clearly marked as such. If the CRRMA receives a request for public disclosure of all or any portion of a response, the CRRMA will use reasonable efforts to notify the Proposer of the request and give the Proposer an opportunity to assert, in writing to the Office of the Attorney General, a claimed exception under the PIA or other applicable law within the time period allowed under the PIA.

11.2 COST OF RESPONSES All costs directly or indirectly related to preparation of a response to this RFQ and in any oral presentation required to supplement and/or clarify the RFQ shall be the sole responsibility of, and shall be borne by, the Proposer.

11.3 PROPOSER'S ACKNOWLEDGEMENT By submitting a response to this RFQ, each Proposer unequivocally acknowledges that the Proposer has read and fully understands this RFQ, and that the Proposer has asked questions and received satisfactory answers from the CRRMA regarding any provisions of this RFQ with regard to which the Proposer desired clarification.

All written and electronic correspondence, printed materials, exhibits, appendices, photographs, reports or other materials submitted in response to this RFQ process are, upon their receipt by the CRRMA, the property of the CRRMA and may not be returned.

11.4 LOBBYING PROHIBITION All contact with the CRRMA shall be through the CRRMA's Executive Director, as provided in Section 7.0 above. Proposers are expressly prohibited from contacting members of the CRRMA Board of Directors concerning this procurement process from the date of issuance noted on the title page of this RFQ through the final award and execution of the Agreement with the selected GEC(s). Further, Proposers may NOT contact, either directly or indirectly, members of the Technical Review Committee, in reference to this RFQ. Technical Review Committee Members shall be identified by the Executive Director and posted on the Procurements Page of the CRRMA webpage (www.crrma.org) once selected. *Any firm or Proposer violating this lobbying prohibition may be disqualified from consideration.*

11.5 PROPOSED SCHEDULE The proposed schedule for this RFQ is provided on the title page of this RFQ. Please note that this proposed schedule is subject to change, based upon the actual submittals received and in the sole discretion of the CRRMA. Changes to the proposed schedule identified on the title page will be made available to all interested parties via posting on the CRRMA website (www.crrma.org). Proposers are responsible for monitoring the CRRMA website for periodic updates.

[END OF RFQ]