



## El Paso Streetcar – RFQ Questions & Answers

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**Question 1. Please clarify the maximum page count allowed in Section A. Team/Personnel Qualifications (25 or 18)?**

**Answer:** There is a typo error both should read 25 pages.

**Question 2. Will the CRRMA consider a smaller pitch or font size to be utilized in the response to the RFQ other than 12-pitch, such as 10 point font?**

**Answer:** 12 pitch is required (anything smaller is hard to read) and the proposer may use smaller pitch/font for Charts, graphs, diagrams, or other drawings as listed in the RFQ.

**Question 3. Our Rail/Systems team members are asking for further definition of “Auditing of rail systems/engineering” Referenced on Sheet 5 of 13?**

**Answer:** Intent of the subject qualifications item allows the contractor to present methods they have employed to monitor their own rail systems and infrastructure engineering.

**Question 4. What is the required D/SBE goal for this Project?**

**Answer:** More detail on D/SBE goal will be conveyed through the next phase of this project (RFP phase).

**Question 5. While the position of Documents Control Manager is important, this is not typically a key position per industry standard. Please consider removing the requirement to provide a resume for Documents Control Manager at this time and leaving it open for local hire or small business?**

**Answer:** It is the CRRMA's preference to include this position to the list. Though the weighted score may not be as high as some of the key positions, it is important to have a strong representation. The Documents Control Manager may be an employee of any firm on the team.

**Question 6. Are the required resumes included in the twenty-five (25) page limit of the Team/Personnel Qualifications volume or part of an appendix to the volume?**

**Answer:** Yes, under Section VIII "This volume shall contain items identified under Section IV. A – "Team and Personnel Qualifications/Experience".

**Question 7. Please consider a four-week extension to present qualifications**

**Answer:** CRRMA would not extend any timelines, since extensive advertising took place in advance.

**Question 8. Will a cover/transmittal letter addressing the CRRMA from the submitting team identifying themselves and explaining the reason the team is submitting a response to the request for qualifications be counted toward the maximum page limit of section A. Team and Personnel Qualifications/Experience?**

**Answer:** The Cover/Transmittal letter will not be counted towards the page limit.



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**Question 9. Section VIII, Part B indicates that financial statements and reports, certifications, letter, and evidence of bonding capacity are to be included in an appendix to the Financial Qualifications volume. Please indicate what information should be included in the ten (10) pages page limit?**

**Answer:** The only material that would count against the 10 page limit is any summary or explanatory information the Proposer chooses to include that it believes necessary to provide the CRRMA with a better understanding of its financial statements and/or bonding capacity. There is no requirement to provide such summary or explanatory information

**Question 10. Item A states, "Charts, graphs, diagrams, other drawings may use a font smaller than the minimum 12 pitch font size that must be used for narrative text." Can you please advise if the text used in tables can be smaller than 12 pitch font size?**

**Answer:** Yes

**Question 11. Conflict of Interest, Can you please advise if a signed/completed copy of both the Conflict of Interest Policy for Consultants and Conflict of Interest Policy for Key Financial Personnel are required to be submitted with our SOQ? If so, do these need to be completed by each firm of the JV, or just the managing partner? Lastly, since these forms are four (4) pages each, can these be included as an Appendix to Volume A: Team/Personnel Qualifications and excluded from the page limitation?**

**Answer:** Conflict of Interest forms do not count against the page limit.

**Question 12. In order to better organize our submittal, we would like to include tabs. Are we allowed to include tabs with our submittal? If so, can these tabs include photographs? Will these tabs be excluded from the page limitation for both Volume A: Team/Personnel Qualifications and Volume B: Financial Qualifications?**

**Answer:** Tabs are allowed but should not contain any photographs/diagrams/text etc. These will not be counted toward the page count.

**Question 13. Can you please clarify the responsibility of the contractor for the RAMS requirements?**

**Answer:** The Proposer is required to submit their experience in dealing and managing RAMS. More detail will be conveyed through the next phase of this proposal (RFP phase).

**Question 14. Can you confirm that CRRMA and its consultants will establish the following:**

- a. RAMS Goals
- b. RAMS objectives
- c. RAMS key performance indicators
- d. RAMS targets and
- e. RAMS requirements for the Contractor and equipment supplier bid specifications

**Answer:** This will be explained in greater detail during the next phase (RFP)