

# **CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD**

CRRMA Board of Directors Meeting  
City Council Chambers of El Paso City Hall  
300 N. Campbell, El Paso, Texas 79901  
July 13, 2022  
9:00 a.m.

## **BOARD MINUTES**

The meeting was called to order at 9:02 a.m. CRRMA Board Chair Joyce Wilson present and presiding.  
The following board members were present:

Joyce Wilson  
Jim Smith  
Joe Wardy  
Sissy Byrd  
Silvestre Reyes  
Marybeth Stevens  
Laura Enriquez

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## **AGENDA**

### **1. Call to Order, Roll Call, and Public Comments.**

The meeting was called to order at 9:02 a.m. No public comments were received.

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### **2. Adoption of Minutes for the CRRMA Board meeting of June 8, 2022.**

Motion made by Mr. Wardy, seconded by Ms. Byrd, and unanimously carried to **APPROVE** the minutes.

AYES: Ms. Wilson, Mr. Smith, Mr. Wardy, Ms. Byrd, Mr. Reyes, Ms. Stevens, and  
Ms. Enriquez

NAYS: None

ABSENT: None

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### **3. Discussion and action on Board Resolutions authorizing the execution of the following instruments, which add concrete pads and the installation of shelters to the El Paso County Passenger Shelters & Sidewalks Program:**

- (a) Change Order No. 2 with Hawk Construction;
- (b) Amendment to Work Authorization No. 1 with AECOM, Inc.; and
- (c) Amendment to Work Authorization No. 35 with Atkins North America, Inc.

Mr. Raymond Telles, CRRMA Executive Director, provided background information and presented a PowerPoint. Board Members Wilson, Smith, and Byrd commented.

Motion made by Mr. Smith, seconded by Mr. Wardy, and unanimously carried to the **APPROVE** the resolutions for Item 3.

AYES: Ms. Wilson, Mr. Smith, Mr. Wardy, Ms. Byrd, Mr. Reyes, Ms. Stevens, and Ms. Enriquez  
NAYS: None  
ABSENT: None

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4. Discussion and action on a Board Resolution authorizing execution of an amendment to the Interlocal Agreement with El Paso County for the John Hayes Street Extension Project, to add funds for required right of way acquisitions.

Mr. Telles provided background and recommended approval of this item.

Motion made by Ms. Byrd, seconded by Mr. Wardy, and unanimously carried to **APPROVE** the resolution for Item 4.

AYES: Ms. Wilson, Mr. Smith, Mr. Wardy, Ms. Byrd, Mr. Reyes, Ms. Stevens, and Ms. Enriquez  
NAYS: None  
ABSENT: None

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5. Discussion and action on Board Resolutions authorizing the execution of the following instruments, which add design services to the Darrington Roadway Improvement Project:

- (a) Amendment to the Interlocal Agreement with El Paso County; and
- (b) Amendment to Work Authorization No. 2 with Huitt-Zollars, Inc.

Mr. Telles provided background and recommended approval.

Motion made by Mr. Wardy, seconded by Mr. Reyes, and unanimously carried to **APPROVE** the resolutions for Item 5.

AYES: Ms. Wilson, Mr. Smith, Mr. Wardy, Ms. Byrd, Mr. Reyes, Ms. Stevens, and Ms. Enriquez  
NAYS: None  
ABSENT: None

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6. Discussion and action on Board Resolutions authorizing the execution of the following instruments for the design of the Montwood Drive Extension Project:

- (a) Interlocal Agreement with El Paso County;

- (b) Work Authorization No. 3 with MCI, Inc.; and
- (c) Work Authorization No. 55 with Atkins North America, Inc.

Mr. Telles provided background and recommended approval. Board Members Wilson, Smith, Wardy, Stevens, and Enriquez commented.

Motion made by Ms. Enriquez, seconded by Ms. Byrd, and unanimously carried to **APPROVE** the resolutions for Item 6.

AYES: Ms. Wilson, Mr. Smith, Mr. Wardy, Ms. Byrd, Mr. Reyes, Ms. Stevens, and Ms. Enriquez  
NAYS: None  
ABSENT: None

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7. Discussion and action on a Board Resolution authorizing the execution of an amendment to Work Authorization No. 4 with Dannenbaum Engineering Company – El Paso, LLC to add scope to the Rojas Drive Improvements, Phase 2 Project.

Mr. Telles provided background and recommended approval.

Motion made by Mr. Wardy, seconded by Mr. Reyes, and unanimously carried to **APPROVE** the resolution for Item 7.

AYES: Ms. Wilson, Mr. Smith, Mr. Wardy, Ms. Byrd, Mr. Reyes, Ms. Stevens, and Ms. Enriquez  
NAYS: None  
ABSENT: None

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8. Discussion and action on a Board Resolution authorizing the execution of an amendment to Work Authorization No. 2 with Moreno Cardenas, Inc. to add scope to the Tom Mays Drive Extension Project.

Mr. Telles provided background and recommended approval.

Motion made by Ms. Enriquez, seconded by Ms. Byrd, and unanimously carried to **APPROVE** the resolution for Item 8.

AYES: Ms. Wilson, Mr. Smith, Mr. Wardy, Ms. Byrd, Mr. Reyes, Ms. Stevens, and Ms. Enriquez  
NAYS: None  
ABSENT: None

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9. Discussion and action on Board Resolutions authorizing the execution of the following instruments, which add design activities for the Pellicano Improvement Project:

- (a) Amendment to Work Authorization No. 3 with CEA; and
- (b) Amendment to Work Authorization No. 27.8 with Atkins North America, Inc.

Mr. Telles provided background and recommended approval. Board Member Byrd commented.

Motion made by Ms. Byrd, seconded by Ms. Enriquez, and unanimously carried to **APPROVE** the resolutions for Item 9.

AYES: Ms. Wilson, Mr. Smith, Mr. Wardy, Ms. Byrd, Mr. Reyes, Ms. Stevens, and Ms. Enriquez  
NAYS: None  
ABSENT: None

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**10. Presentation and discussion on the following 3<sup>rd</sup> Quarter reports from Fiscal Year 2022:**

- (a) Interim Financial Statement;
- (b) Investment Report;
- (c) El Paso Bike Share (SunCycle) Program; and
- (d) General Engineering Consultant Team's use of local resources.

Robert Studer, CRRMA Director of Finance, provided background. Board Member Wardy commented.

**NO ACTION** was taken on these items.

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**11. Staff Reports:**

- (a) Finance Committee Meeting Update;
- (b) Planning Committee Meeting Update; and
- (c) August CRRMA Board Meeting.

Mr. Telles, Mr. Studer, and Board Members Wilson, Smith, and Stevens commented.

**NO ACTION** was taken on these items.

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**12. Discussion and action on Board Resolutions for the following items, as they relate to the employment of the Executive Director, in order to:**

- (a) approve the Annual Performance Evaluation and authorize the CRRMA Chair to communicate the results of the Evaluation to the City of El Paso and take other actions as necessary; and
- (b) approve of recommended terms for renewal of the employment agreement between the CRRMA's Executive Director and the City of El Paso and authorize the CRRMA to continue to reimburse the City of El Paso for the employment of the Executive Director.

Motion made by Mr. Wardy, seconded by Ms. Byrd and unanimously carried to **RETIRE** into executive session at 9:38 a.m. pursuant to Texas Government Code Section 551.071, for the purpose of consulting with Mr. Norman Gordon, as CRRMA outside legal counsel for deliberations regarding legal issues and Section 551.074 personnel matters on agenda Item 8.

Motion made by Mr. Reyes, seconded by Ms. Byrd, and unanimously approved to **RECONVENE** the open meeting of the Camino Real Regional Mobility Authority Board at 10:05 a.m.

Norman Gordon, outside counsel, Board Member Smith and Mr. Studer each commented.

**NO ACTION** was taken on this item, which will be brought back at the next CRRMA Board meeting.

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13. The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

**NO ACTION** was taken on this item.


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Motion was made by Mr. Wardy, seconded by Ms. Byrd, and unanimously carried to **ADJOURN** the CRRMA meeting at 10:05a.m.

AYES:	Ms. Wilson, Mr. Smith, Mr. Wardy, Ms. Byrd, Mr. Reyes, Ms. Stevens, and Ms. Enriquez
NAYS:	None
ABSENT:	None

**PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.**

Approved as to Content:

  
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Dorothy M. (Sissy) Byrd  
Board Secretary