

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
Meeting Held via Telephone and Video Conference
April 8, 2020
9:00 a.m.

BOARD MINUTES

Following Governor Greg Abbott’s Executive Order No. GA-14 relating to statewide continuity of essential services and activities during the COVID-19 disaster, the April 8, 2020 CRRMA Board meeting was held by telephone and video conference. The meeting was called to order at 9:03 a.m. CRRMA Board Chair Joyce Wilson present and presiding. The following board members were present:

- Joyce Wilson
- Joe Wardy
- Les Parker
- Joe Fernandez
- Jim Smith
- Michael Norwich Jr.
- Luis Rosas

No board members were absent.

AGENDA

1. Call to Order and Board Member Roll Call

The meeting was called to order at 9:00 a.m. All Board of Directors in attendance and each answered roll call.

2. Adoption of Minutes for the CRRMA Board meeting of March 11, 2020.

Motion made by Mr. Parker, seconded by Mr. Fernandez and unanimously carried to **APPROVE** the minutes.

- AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith, Mr. Norwich and Mr. Rosas
- NAYS: None
- ABSENT: None

3. Discussion and action on a Board Resolution authorizing the Executive Director to execute an Agreement with the City of El Paso regarding the Mission Hills Park SunCycle Station.

Mr. Raymond Telles, CRRMA Executive Director, provided background and recommended approval.

Motion made by Mr. Smith, seconded by Mr. Fernandez and unanimously carried to **APPROVE** the Board Resolution for Item 3.

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith, Mr. Norwich and Mr. Rosas
NAYS: None
ABSENT: None

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4. Discussion and action on a Board Resolution authorizing the Chair to execute a revised Interlocal Agreement with El Paso County for the provision of sidewalk design and construction.

Mr. Telles provided background and recommended approval. Board Chair Wilson and board member Norwich commented.

Motion made by Mr. Parker, seconded by Mr. Wardy and unanimously carried to **APPROVE** the Board Resolution for Item 4.

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith, Mr. Norwich and Mr. Rosas
NAYS: None
ABSENT: None

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5. Discussion and action on Board Resolutions related to the Fabens Hangar and Roadway Improvement Project to authorize the Executive Director to execute:

- (a) Work Authorization No. 1 with Huitt-Zollars, Inc. for design services; and
- (b) Work Authorization No. 36 with Atkins North America, Inc. for design oversight.

Mr. Telles provided background and recommended approval of these items.

Motion made by Mr. Smith, seconded by Mr. Norwich and unanimously carried to **APPROVE** the Board Resolutions for Items 5(a) and 5(b).

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith, Mr. Norwich and Mr. Rosas
NAYS: None
ABSENT: None

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6. Presentation, update and discussion on change orders recently approved by the Executive Director for the following programs or projects:

- (a) 2013 El Paso County Comprehensive Mobility Plan; and
- (b) Winn Road Project.

Mr. Telles presented a PowerPoint presentation.

NO ACTION was taken on Items 6(a) or 6(b).

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7. Presentation and discussion on the following performance reports, for the 2nd Quarter of Fiscal Year 2020:

- (a) Investment Report;
- (b) General Financial Statement;
- (c) El Paso Bike Share (SunCycle) Program; and
- (d) General Engineering Consultant Team's use of local resources.

Robert Studer, CRRMA Director of Finance, provided background on Item 7(a) and presented PowerPoint presentations for Items 7(b) and 7(c). Board Member Norwich commented on Item 7B.

Mr. Telles noted that a PowerPoint presentation was included as board backup for Item 7(d). Board Chair Wilson provided comments.

NO ACTION was taken on Items 7(a), 7(b), 7(c), or 7(d).

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8. Public Comments.

No public comments were made.

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9. The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

NO ACTION was taken on this item.

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Motion was made to **ADJOURN** the meeting at 9:38 a.m. by Mr. Parker, seconded by Norwich and unanimously carried to adjourn.

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith, Mr. Norwich and Mr. Rosas
NAYS: None
ABSENT: None

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Joe R. Fernandez, Board Secretary