

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
Council Chambers, 1st Floor of El Paso City Hall
August 13, 2014
9:00 A.M.

BOARD MINUTES

The Camino Real Regional Mobility Authority (CRRMA) Board met at the above place and date. The meeting was called to order at 9:00 a.m. CRRMA Board Chair Scott McLaughlin present and presiding. The following board members were present:

Scott McLaughlin
Joe Wardy
Les Parker
Susan Melendez
Dori Fenenbock
James Volk (left at 11:12 A.M.)

The following Board Member was not present:
Ricardo Dominguez

AGENDA

1. Call to Order.
The meeting was called to order at 9:00 a.m.
2. Public Comments.
No public comments were made.
3. Adoption of Minutes for the CRRMA Board meeting of July 17, 2014.

Motion made by Mr. Parker, seconded by Mr. Volk and unanimously carried to approve the minutes from July 17, 2014, with a correction to Ms. Fenenbock's name.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock
and Mr. Volk
NAYS: None
ABSTAIN: None
ABSENT: Mr. Dominguez

4. Discussion and action on a Board Resolution authorizing the Executive Director to execute a Management Services Agreement with the City of El Paso.

Raymond Telles, Executive Director of the CRRMA, provided background on this item and recommended approval.

Motion made by Ms. Melendez, seconded by Mr. Wardy and unanimously carried to approve the Board Resolution on a Management Services Agreement with the City of El Paso.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock and Mr. Volk
NAYS: None
ABSTAIN: None
ABSENT: Mr. Dominguez

5. Discussion and action on Board Resolutions authorizing the Executive Director to execute the following instruments, as they relate to the El Paso Streetcar Project:

- (a) Assignment of Agreement for Professional Services Agreement with the City of El Paso and the URS Corporation;
- (b) Amendment to the Assigned Agreement for Professional Services Agreement with the URS Corporation for the addition of the Interim Scope for the Project; and
- (c) Advanced Funding Agreement with the Texas Department of Transportation.

Mr. Telles provided background on these items, which were read into the record and taken together. Mr. Jim Etherton from the URS Corporation provided a presentation and additional project history.

Motion made by Mr. Wardy, seconded by Ms. Fenenbock and unanimously carried to approve the Board Resolutions for items 5a, 5b and 5c.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock and Mr. Volk
NAYS: None
ABSTAIN: None
ABSENT: Mr. Dominguez

6. Update, discussion and action on the following CRRMA Projects:

- (a) I-10 at Airway Interchange Aesthetic Improvement Project; and
 - (b) State Spur 601 (Inner Loop) Project.
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- (a) Mr. Telles introduced Matt Hardison the Project Manager for the I-10 at Airway Project construction firm of Jordan Foster who gave a presentation to update the Board on the Project. No action was taken on this item.
 - (b) Mr. Telles provided a presentation to the Board providing history on the Inner Loop Project and an update. No action was taken on this item.

7. Discussion and action on a Board Resolution authorizing the Executive Director to negotiate and execute an Advanced Funding Agreement with the Texas Department of Transportation for the development of the Metropia Traffic Management Project.

Mr. Telles introduced Ms. Zenia Hernandez from the Metropia team who gave a presentation to the Board on the proposed project. After the presentation and discussion, Mr. Telles recommended approval.

Motion made by Ms. Melendez, seconded by Mr. Wardy and unanimously carried to approve the Board Resolution for this item.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock and Mr. Volk
NAYS: None
ABSTAIN: None
ABSENT: Mr. Dominguez

8. Update, discussion and action on the following instruments with the Texas Department of Transportation, as they relate to the Border Highway West Extension Project:

- (a) Escrow, Paying Agent and Assignment & Assumption Agreements; and
- (b) First Supplement to Memorandum of Understanding.

Mr. Telles provided an update on the various documents identified within Item 8(a), noting that there was no action being requested. Mr. Telles then provided a brief background on Item 8(b), recommending approval.

Motion made by Mr. Volk, seconded by Mr. Wardy and unanimously carried to approve the Board Resolution for the First Supplement to Memorandum of Understanding from Item 8(b).

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock and Mr. Volk
NAYS: None
ABSTAIN: None
ABSENT: Mr. Dominguez

9. Discussion and action on a Board Resolution authorizing the Executive Director to execute an Engagement Letter with Peña, Briones, McDaniel & Co., a certified public accounting firm, through August 31, 2016.

Mr. Telles provided background on this item and recommended approval.

Motion made by Mr. Wardy, seconded by Mr. Parker and unanimously carried to approve a Board Resolution for this item.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock and Mr. Volk
NAYS: None
ABSTAIN: None
ABSENT: Mr. Dominguez

10. Discussion and action on a Board Resolution authorizing the Executive Director to execute a Consulting Services Agreement with Terry Quezada (d/b/a Quezada Data Management Services) through August 31, 2015.

Mr. Telles provided background on this item and recommended approval.

Motion made by Mr. Volk, seconded by Mr. Wardy and unanimously carried to approve the Board Resolution for this item.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock and Mr. Volk
NAYS: None
ABSTAIN: None
ABSENT: Mr. Dominguez

11. Discussion and action on a Board Resolution approving the Executive Director's Annual Performance Evaluation, authorizing the CRRMA Chair to communicate the results of the Evaluation to the City of El Paso and to take other actions as necessary.

Norman Gordon, outside attorney to the CRRMA from the Mounce, Green, Myers, Safi, Paxson & Galatzan law firm, who assisted with the development of the Executive Director's performance evaluation briefly addressed the Board.

Motion was made to move into Executive Session to discuss personnel matters by Ms. Melendez, seconded by Mr. Wardy and unanimously carried at 10:48 A.M.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock and Mr. Volk
NAYS: None
ABSTAIN: None
ABSENT: Mr. Dominguez

Motion was made to reconvene from Executive Session by Mr. Wardy, seconded by Mr. Parker and unanimously carried at 11:14 A.M.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock
NAYS: None
ABSTAIN: None
ABSENT: Mr. Volk and Mr. Dominguez

Motion was made to approve the Board Resolution for this item by Mr. Parker, seconded by Mr. Wardy and unanimously carried.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock
NAYS: None
ABSTAIN: None
ABSENT: Mr. Volk and Mr. Dominguez

- 12.** Discussion and action on a Board Resolution adopting the CRRMA's Investment Policy, to incorporate the City of El Paso's recently re-adopted Investment Policy, as the City serves as the Fiscal Agent to the CRRMA.

Mr. Telles provided background on this item and recommended approval.

Motion made to approve the Board Resolution for this item by Ms. Melendez, seconded by Ms. Fenenbock and unanimously carried.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock
NAYS: None
ABSTAIN: None
ABSENT: Mr. Volk and Mr. Dominguez

- 13.** Discussion and action on a Board Resolution adopting the CRRMA Budget for Fiscal Year 2015.

Mr. Telles provided brief background on the proposed Fiscal Year 2015 Budget. Mr. Parker, as the CRRMA Treasurer and Chair of the CRRMA Finance Committee also provided background on this item, which was heard by the Finance Committee and forwarded to the full Board with a recommendation to approve.

Motion to adopt the CRRMA Budget for Fiscal Year 2015 made by Mr. Wardy, seconded by Ms. Fenenbock and unanimously carried.

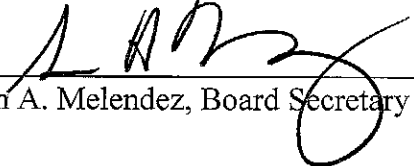
AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock
NAYS: None
ABSTAIN: None
ABSENT: Mr. Volk and Mr. Dominguez

Motion was made to adjourn the meeting at 11:19 a.m. by Mr. Parker, seconded by Mr. Wardy and unanimously carried to adjourn.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock
NAYS: None
ABSTAIN: None
ABSENT: Mr. Volk and Mr. Dominguez

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:



Susan A. Melendez, Board Secretary