

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
City Council Chambers, 1st Floor of El Paso City Hall
300 N. Campbell, El Paso, Texas 79901
May 7, 2015
9:00 a.m.

BOARD MINUTES

The Camino Real Regional Mobility Authority (CRRMA) Board met at the above place and date. The meeting was called to order at 9:04 a.m. CRRMA Board Vice Chair Joe Wardy present and presiding. The following board members were present:

Joe Wardy
Les Parker
Susan Melendez
Dori Fenenbock
John Karlsruher
Yolanda Giner

AGENDA

1. Call to Order.
The meeting was called to order at 9:04 a.m.
2. Public Comments.
No public comments were made.
3. Adoption of Minutes for the CRRMA Board meeting of April 8, 2015.

Motion made by Mr. Karlsruher, seconded by Mr. Parker and carried to **APPROVE** the minutes from April 8, 2015.

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock, Mr. Karlsruher and Ms. Giner

NAYS: None

ABSTAIN: None

ABSENT: None

4. Discussion and action on a Board Resolution establishing Scoring Criteria and authorizing the issuance of a Request for Proposals for the Infrastructure Component of the El Paso Streetcar Project.

A PowerPoint presentation was made by Mr. Raymond Telles, Executive Director of the CRRMA, requesting board action on a single Resolution for adoption and authorization. Mr.

Telles explained the reasoning for recommending the 80/20 scoring criteria. Mr. Karlsruher commented.

Motion made by Ms. Melendez, seconded by Ms. Fenenbock and unanimously carried to **APPROVE** this item.

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock, Mr. Karlsruher and Ms. Giner

NAYS: None

ABSTAIN: None

ABSENT: None

5. Discussion and action on the provision of construction management services as required for the El Paso Streetcar Project.

A PowerPoint presentation was made by Mr. Telles on this item and explained the different options available and answered questions from board members. Mr. Telles recommended a combined URS and CRRMA's General Engineering Consulting team. Mr. Karlsruher, Ms. Melendez, Ms. Fenenbock and Ms. Giner commented. Board comments included the recommendation that the combined team include the GEC as the program manager.

Motion made by Ms. Melendez, seconded by Mr. Karlsruher and unanimously carried to **APPROVE** this item.

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock, Mr. Karlsruher and Ms. Giner

NAYS: None

ABSTAIN: None

ABSENT: None

6. Update, discussion and action on Board Resolutions authorizing the execution of the following items, as they relate to the operation and maintenance of the Tornillo-Guadalupe Port of Entry (TGPOE) Toll Facility:

- (a) An Interlocal Agreement with El Paso County;
- (b) Work Authorization No. 25 with Atkins, North America Inc., as the CRRMA's general engineering consultant; and
- (c) A Change Order to Telvent USA, LLC, as the CRRMA's systems integrator

A PowerPoint presentation was made by Mr. Telles on this item, which included background information, including prior actions taken, as well as the timeline after NTP, budget, terms and invoicing process. Mr. Telles answered questions posed by Ms. Melendez, Mr. Karlsruher, and Ms. Giner. Separate motions were made for each item.

Motion made by Mr. Parker, seconded by Ms. Melendez and unanimously carried to **APPROVE** the Board Resolution for item (a).

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock, Mr. Karlsruher and Ms. Giner

NAYS: None

ABSTAIN: None

ABSENT: None

Motion made by Mr. Parker, seconded by Ms. Fenenbock and unanimously carried to **APPROVE** the Board Resolution for item (b).

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock, Mr. Karlsruher and Ms. Giner

NAYS: None

ABSTAIN: None

ABSENT: None

Motion made by Ms. Melendez, seconded by Mr. Parker and unanimously carried to **APPROVE** the Board Resolution for item (c).

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock, Mr. Karlsruher and Ms. Giner

NAYS: None

ABSTAIN: None

ABSENT: None

7. Presentation, discussion and action on the duties of the CRRMA's Executive Director.

A PowerPoint presentation was made by Mr. Telles on this item, which included the Executive Director's background as well as his role and duties with the CRRMA. Ms. Melendez, Mr. Wardy and Ms. Fenenbock commented. No action was taken on this item.

8. Presentation, discussion and action on the duties of and services provided by Atkins, North America, Inc. as the CRRMA's General Engineering Consultant.

A PowerPoint presentation was provided by Mr. Greg Blake, Program Manager from Atkins, North America, Inc., which included an overview of the general engineering consultant team and the different services it provides. No action was taken on this item.

9. Presentation, discussion and action on the duties of and services provided by Locke Lord, LLP, as an outside law firm to CRRMA.

A PowerPoint presentation was made by Mr. Brian Cassidy from Locke Lord, LLP, which included an overview of the firm and the services it provides to the CRRMA. Ms. Melendez commented. No action was taken on this item.

10. Presentation, discussion and action on the duties of and services provided by the First Southwest Company, LLC as the CRRMA's Financial Advisor

A PowerPoint presentation was made by Mr. Richard Ramirez, Managing Director for the First Southwest Company, LLC, which included firm's background and different services

provided to the CRRMA. Mr. Wardy and Mr. Telles commented. No action was taken on this item.

11. Discussion and action on Board Resolutions authorizing the Executive Director to execute the following instruments, as they relate to the Workshop Items noted above:

- (a) a revised Engagement letter with the Locke Lord, LLP law firm for the provision of legal services, as requested from time to time by the CRRMA; and
- (b) a Financial Advisory Agreement with the First Southwest Company, LLC.

These items were taken together. Mr. Brian Cassidy, from Locke Lord, LLP, made a PowerPoint presentation explaining current rates, which have never been increased, discounts currently offered and proposed increase under item 11(a). Mr. Wardy and Ms. Giner commented. Separate motions were made for each item.

Motion made by Ms. Melendez, seconded by Mr. Karlsruher and unanimously carried to **APPROVE** the Board Resolution for item (a).

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock, Mr. Karlsruher and Ms. Giner

NAYS: None

ABSTAIN: None

ABSENT: None

Motion made by Mr. Parker, seconded by Mr. Karlsruher and unanimously carried to **APPROVE** the Board Resolution for item (b).

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez, Ms. Fenenbock, Mr. Karlsruher and Ms. Giner

NAYS: None

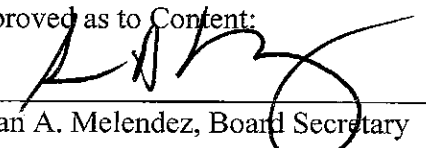
ABSTAIN: None

ABSENT: None

Motion was made to adjourn the meeting at 11:04 a.m. by Ms. Melendez, seconded by Ms. Fenenbock and unanimously carried to adjourn.

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:



Susan A. Melendez, Board Secretary