

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
City Council Chambers, 1st Floor of El Paso City Hall
300 N. Campbell, El Paso, Texas 79901
August 12, 2015
9:00 a.m.

BOARD MINUTES

The Camino Real Regional Mobility Authority (CRRMA) Board met at the above place and date. The meeting was called to order at 9:02 a.m. CRRMA Board Vice Chair Joe Wardy present and presiding. The following board members were present:

Joe Wardy
Les Parker
Susan Melendez
Yolanda Giner

AGENDA

1. Call to Order.
The meeting was called to order at 9:02 a.m.

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2. Public Comments.
No public comments were made.

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3. Adoption of Minutes for the CRRMA Board meeting of July 20, 2015.

Motion made by Mr. Parker, seconded by Ms. Melendez, and unanimously carried to **APPROVE** the minutes from July 20, 2015.

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner
NAYS: None

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4. Presentation, discussion and action on a Board Resolution selecting a firm to provide professional auditing services pursuant to the CRRMA's Request for Qualifications issued on June 24, 2015 and authorizing the Executive Director to negotiate and execute an agreement with such firm.

Mr. Raymond L. Telles, Executive Director, presented a PowerPoint presentation and recommended approval of the resolution adopting ranking of firms and approving agreement, based on scores, with Gibson Ruddock Patterson, LLC. Vice Chair Wardy commented.

Motion made by Ms. Giner, seconded by Mr. Parker, and unanimously carried to **APPROVE** the Board Resolution.

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner,

NAYS: None

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5. Update, discussion and action on the following Board Resolutions, as they relate to the El Paso Bike Share Program:

- (a) Resolution selecting a bidder to provide operations services pursuant to the CRRMA's Request for Proposals issued on July 6, 2015 and authorizing the Executive Director to negotiate and execute an agreement with such selected bidder;
- (b) Resolution authorizing the Executive Director to execute a license with the City of El Paso establishing the process to authorize the placement of bike share stations on City owned property and rights-of-way; and
- (c) Resolution establishing the rate schedule for the El Paso Bike Share Program.

Mr. Telles presented two PowerPoint presentations, including a general update on the program and procurement process and guidelines, and recommended approval of the associated board resolutions.

Motion made by Ms. Melendez, seconded by Ms. Giner, and unanimously carried to **APPROVE** the Board Resolution for Item 5(a).

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner

NAYS: None

Motion made by Mr. Parker, seconded by Ms. Giner, and unanimously carried to **APPROVE** the Board Resolution for Item 5(b).

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner

NAYS: None

Motion made by Ms. Giner, seconded by Ms. Melendez, and unanimously carried to **APPROVE** Resolution for Item 5(c).

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner

NAYS: None

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6. Update on the Americas Interchange Project and discussion and action on a Board Resolution authorizing the Executive Director to execute Work Authorization No. 15.3 with Atkins North America, Inc. as it relates to the completion of the remaining design components necessary for completion of the ultimate schematic for the Americas Interchange.

Mr. Mike Rudd, Jacobs Engineering, presented a PowerPoint presentation. Vice Chair Wardy, Ms. Giner and Ms. Melendez commented. Mr. Telles discussed the item and recommended approval of the board resolution.

Motion made by Ms. Giner, seconded by Mr. Parker, and unanimously carried to **APPROVE** the Board Resolution.

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner
NAYS: None

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7. Discussion and action on a Board Resolution to authorize the Executive Director to execute Change Order No. 05, as it relates to an Agreement for Toll System Integration and Maintenance with Schneider Electric Mobility NA, Inc. (formerly known as Telvent USA, LLC) for the design, installation and maintenance of a toll collection system on the Border West Expressway Project.

Mr. Telles provided background on this item and recommended approval of the board resolution. Vice Chair Wardy and Ms. Melendez commented.

Motion made by Ms. Melendez, seconded by Ms. Giner, and unanimously carried to **APPROVE** the Board Resolution.

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner
NAYS: None

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8. Discussion and action on a Board Resolution to authorize the Vice Chair to execute an Interlocal Agreement with the County of El Paso for the Greg/Edgemere Road Improvement Project, as a 2013 El Paso County Comprehensive Mobility Plan Project to be funded with the County Vehicle Registration Fee.

Motion made by Ms. Giner, seconded by Mr. Parker, and unanimously carried to **DELETE** this item.

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner
NAYS: None

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9. Update, discussion and action on the following toll related items:

- (a) Annual base toll rate increase for the Cesar Chavez Express Toll Lanes as required by the CRRMA's Toll Policy

Mr. Telles briefly explained the annual rate escalation clause from the CRRMA's Toll Policy document. **NO ACTION** was required on this item.

- (b) Implementation of the Veteran Toll Waiver Program.

Mr. Ron Fagan, as a member of the CRRMA's general engineering consultant team, presented a PowerPoint presentation on program implementation. Mr. Telles provided additional information and recommended authorization to proceed with the implementation of this proposed program. Ms. Giner commented.

Motion made by Mr. Parker, seconded by Ms. Melendez, and unanimously carried to **APPROVE** the implementation of the CRRMA's Veteran Toll Waiver Program.

AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner

NAYS: None

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Vice Chair Wardy requested to take item 11, which requires no action, before Item 10, with no objection from the Board.

11. Update, discussion and action on the Executive Director's Report:

- (a) Mission Ridge Blvd. (Arterial I) letting process;
- (b) El Paso Streetcar Project Procurements (Vehicle & Infrastructure); and
- (c) Tornillo-Guadalupe Port of Entry Procurements for Security and Janitorial Services

Mr. Telles provided background and updates on Items 11(a), 11(b) and 11(c). **NO ACTION** was taken on these items.

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10. Discussion and action on Board Resolutions to: (a) approve the Executive Director's Annual Performance Evaluation, authorizing the CRRMA Vice Chair to communicate the results of the Evaluation to the City of El Paso and to take other actions as necessary; and (b) request the City of El Paso to Amend and Extend the Employment Agreement between the City of El Paso and the Executive Director.

1ST MOTION

Motion made by Mr. Parker, seconded by Ms. Giner and unanimously carried that the Camino Real Regional Mobility Authority Board **RETIRE** into Executive Session at 10:25 a.m. pursuant to the Texas Government Code, Sections 551.071 – 551.088 to discuss any of the following:

Section 551.071 CONSULTATION WITH ATTORNEY

Section 551.074 PERSONNEL MATTERS

2ND MOTION

Motion made by Ms. Giner, seconded by Mr. Parker and unanimously carried to **RECONVENE** the meeting of the Camino Real Regional Mobility Authority Board at 10:42 a.m.

Resolution read into the record by Mr. Norman Gordon, outside counsel to the CRRMA. Board members commented on the Executive Director's performance, noting it exceeds expectations.

3RD AND FINAL MOTION

Motion made by Ms. Giner, seconded by Mr. Parker and unanimously carried to **APPROVE** the Board Resolution read into the record by Mr. Gordon.


AYES: Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Giner

NAYS: None

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Motion was made to **ADJOURN** the meeting at 10:45 a.m. by Mr. Parker, seconded by Ms. Giner, and unanimously carried to adjourn.

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:



Susan A. Melendez, Board Secretary