

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD RESOLUTION

WHEREAS, the Camino Real Regional Mobility Authority (CRRMA) selected a general engineering consultant (GEC) for the provision of various engineering and other consultant services to the CRRMA;

WHEREAS, the CRRMA and the County of El Paso (County) have executed an interlocal agreement, whereby the County will provide funding and the CRRMA will complete the design services necessary for the County's planned Darrington Roadway Improvement Project (Project) and the CRRMA has engaged a design firm to provide those services; and

WHEREAS, the CRRMA and its GEC executed a work authorization for the oversight of such design services and the parties now desire to execute a new work authorization for the GEC to provide additional design oversight services necessary for the continued development of the Project, as the County has asked that the design firm re-phase the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CAMINO REAL REGIONAL MOBILITY AUTHORITY:

THAT the Executive Director be authorized to execute **Work Authorization No. 24.2** with AtkinsRéalis USA Inc. (formerly known as Atkins North America, Inc.) including any additional documents or materials as may be required, for the provision of additional engineering and associated support services required for the re-phasing of the Darrington Roadway Improvement Project.

PASSED AND APPROVED THIS 12TH DAY OF AUGUST 2026.

**CAMINO REAL REGIONAL
MOBILITY AUTHORITY**

ATTEST:

Joyce A. Wilson
Chair

Lina Ortega
Board Secretary

APPROVED AS TO CONTENT:

Raymond L. Telles
Executive Director

WORK AUTHORIZATION NO. 24.2

This **Work Authorization No. 24.2** (“Work Authorization”) is made as of the last date noted below, under the terms and conditions established in the AGREEMENT FOR GENERAL CONSULTING ENGINEERING SERVICES, dated August 22, 2022 (the “Agreement”), between the Camino Real Regional Mobility Authority (“Authority”) and AtkinsRéalis USA Inc. (formerly known as Atkins North America, Inc. (“GEC”)). This Work Authorization is made for the purposes identified below, consistent with the services defined in the Agreement.

This Work Authorization is intended to provide certain design oversight and support services from the GEC, as the engineer of record works to re-phase the design plans for the Darrington Road Project. The services requested of the GEC include those activities normally associated with the oversight and support required for design activities of a project in similar size and scope to Darrington Road and are more fully enumerated herein.

Therefore, and in consideration of the mutual covenants and agreement between the parties, the Authority and GEC hereby agree to the following.

Section A. – Scope of Services

The GEC shall provide general engineering support and related services to the Authority pursuant to and in accordance with **EXHIBIT A** to this Work Authorization, which is incorporated herein for all purposes.

Section B. – Schedule

The GEC shall commence the performance of the services required by **EXHIBIT A** upon the execution of this Work Authorization.

Section C. – Compensation

In return for the performance of the obligations identified within this Work Authorization, the Authority shall pay to the GEC an amount not to exceed FIFTY-THOUSAND THOUSAND NINETY-FIVE AND 49/100 DOLLARS (\$50,095.49), based on the Fee Estimate Summary, which is attached hereto for all purposes as **EXHIBIT B**. Compensation shall be made in accordance with the Agreement. Invoices shall be provided by the GEC in accordance with **EXHIBIT C**, which is attached hereto and incorporated herein for all purposes.

[SIGNATURES BEGIN ON THE FOLLOWING PAGE]

Except to the extent expressly modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Authority: Camino Real Regional Mobility
Authority

GEC: AtkinsRéalís USA Inc.

Signature: _____
By: Raymond L. Telles
Title: Executive Director
Date: _____

Signature: _____
By: _____
Title: _____
Date: _____

EXHIBIT A
WORK AUTHORIZATION NO. 24.2

SERVICES TO BE PROVIDED BY THE GEC

INTRODUCTION

The scope of this Work Authorization No. 24.2 covers the additional services requested of the GEC for program management administration and oversight of profession services contracts for engineering services (the “Engineer”), and the preparation of letting package for the Darrington Roadway Improvements Project.

1. TASK 1 – PROGRAM MANAGEMENT

The GEC will provide staff to administer, manage, review and coordinate the development of the Darrington Roadway Improvements Project. This staff will represent the Authority’s interest as defined in any individual project agreements entered into by the Authority and another party. The GEC will develop and maintain a staffing plan for consistency and appropriate levels of project staffing Activities in this task include:

a. Program Scheduling and Cost Estimating

The GEC shall update program cost estimates. Completion of this Task shall include a complete review of all available data on the Darrington Roadway Improvements Project provided by El Paso County. Estimate will include probable costs for completion of the project, including but not limited to:

- Preliminary Engineering;
- Concept Exhibits;
- Final Engineering (PS&E);
- Procurement;
- Inflation; and
- Other Services as Deemed Necessary.

Upon completion of this evaluation, an approach will be developed for the implementation of the Darrington Roadway Improvements Project. A Master Program Schedule will be prepared that will show critical activities and milestones for the Project. The following major tasks will be included:

- Environmental clearance;
- Permits; and
- Construction Letting.

b. Project Reporting

- Prepare and issue monthly reports on the status of the Darrington Roadway Improvements Project, which will document any issues, delay encountered, and corrective actions as necessary.
- Provide a monthly update to the Authority on key milestones accomplished during the preceding month, meetings and key activities for the upcoming month, and identify outstanding issues requiring resolution.
- Assist in the development of any reports required of the Authority by County or other stakeholders.

c. Project Meetings & Documentation

Facilitate the following project meetings to assess progress, schedule, and quality of services being provided as well as identify issues:

- Stakeholder coordination meetings
- Project Progress Meetings
- Issue Resolution Meetings

d. Project Agreement Support

The GEC shall support the Authority as requested with the development of project agreements necessary for the implementation and completion of the Darrington Roadway Improvements Project. Such support could include assisting and coordination with Authority staff, financial advisors, and others to develop project agreements.

e. Document Controls

- Develop and implement a document control plan.
- Maintain project files for the duration of the Darrington Roadway Improvements Project.
- Transfer program files to the Authority and/or the County upon completion of the work or as directed by the Authority.
- Assist Engineer with compiling and maintaining technical support data.

2. Task 2 – MANAGEMENT OF ENGINEERING SERVICES

This will include the work required to administer the CRRMA's professional services consultant contract(s) with the Engineer(s) for the engineering services on the Darrington Roadway Improvements Project.

a. Project Coordination

- Coordinate the details of and participate in project kick-off meetings.
- Work with the Authority, County, third party consultants, utility companies, and public agencies to coordinate project development.

b. Project Management Plan (PMP)

Review and comment on the Engineer's PMP, components of which will include:

- Project administration
- Design quality management plan
- Communications management
- Document controls

c. Administration

- Review and report on the Engineer's submittals of records and reports as required for the Project by County.
- Report project progress and issues in a timely manner.
- Review, monitor, and report on Engineer's project schedule.
- Maintain accurate records of the costs involved in potential change order work. These records will include labor times in the portion of the work in dispute.

d. Design Criteria

The GEC will work with the Engineer to establish the design criteria to be used by the design team in the production of the deliverables.

e. Concept Exhibits Development

The GEC will oversee the concept exhibits development if required. Variances from the configuration will be tracked and resolved through the resolution meetings. The GEC will identify opportunities for changes to the concept exhibits to accommodate project goals. The opportunities will be coordinated with the Engineer, Authority, County, and other project stakeholders.

f. Production Schedule

The GEC will work with the Engineer to understand the design submittal schedule and provide GEC staffing levels to accommodate the Engineer's proposed design production schedule. The Engineer's production schedule will be coordinated with the Authority and County to keep Project stakeholders informed of key milestone dates and design review schedules.

g. Work Group Meetings

The GEC will attend the Engineer's design work group meetings. In these meetings, the GEC will stay informed of design development issues and provide guidance to the Engineer when required.

h. Design Reviews

After a design submittal has been through the Engineer's design quality control and the design quality assurance reviews, the GEC will perform a design quality oversight review. This review will:

- Audit records to verify compliance with the approved design criteria.
- Audit design to confirm all previous review comments have been incorporated.

The GEC will work with the Authority and the County to determine each project's required design reviews, which could include:

- Cost Estimate
- MicroStation .DGN files
- 95% PS&E
- 100% PS&E
- RTL PS&E

3. TASK 3 – CONSTRUCTION LETTINGS

The GEC will provide professional services associated with the procurement in accordance with the project agreements. The GEC will provide qualified technical and professional personnel to perform this task. The GEC shall support the Authority as necessary with the development of an approach for the construction letting for the Darrington Roadway Improvements Project, including identification and preparation of documents necessary for such letting.

The following activities are included:

- Evaluation of CRRMA and County procurement policies and procedures
- Developing letting schedules
- Packaging of the construction letting documents
- Management of letting process
- Coordination with the Authority, County, TxDOT, Authority legal counsel, and other stakeholders.
- Review and assistance in evaluation of the response to letting packages.
- Newspaper advertisement (community newspaper)

4. ASSUMPTIONS

a. Services Provided by Others

This work authorization assumes the following activities will be provided by others, have already occurred, or will occur in the future:

- PS&E (the Engineer's scope or previously completed by County and TxDOT El Paso District)
- ROW mapping revisions/updates necessitated by design (the Engineer's scope)
- Utility design
- Utility Agreements (this is envisioned, as required, in future CE&I work authorization)
- Geotechnical investigations and recommendations (the Engineer's scope)
- Any and all hazardous material mitigation
- Construction Engineering and inspection and material testing (this is envisioned in the future project specific CE&I work authorizations)
- Construction

b. Schedule

This work authorization assumes the project schedules will follow a reasonably normal project development schedule. If the Engineer's services or the letting schedules are delayed beyond reasonable expectations, the budget provided in Exhibit B may not cover all project development expenses.

c. Funding Source

This work authorization assumes the Darrington Roadway Improvements Project is funded entirely from County Local funds.

d. Staff Labor and Overhead Rates

Hourly rates and overhead rates shown in Exhibit B are estimates or averages used for the purpose of establishing the not to exceed budget for this work authorization. The actual rates used will be in accordance with Section 4, Compensation in the Agreement.

[END OF EXHIBIT]

EXHIBIT B

FEE ESTIMATE SUMMARY

Darrington Roadway Improvement Project Work Authorization #24.2 Design Oversight

TASK	TOTAL
TASK 1 PROGRAM MANAGEMENT	\$ 25,457.81
TASK 2 MANAGEMENT OF ENGINEERING SERVICES	\$ 21,637.68
Other Direct Costs	\$ 3,000.00
TOTAL	\$ 50,095.49

Darrington Roadway Improvement Project												
El Paso County												
Exhibit B August 12, 2026 (AtkinsRéalis)												
MONTH	1	2	3	4	5	6	7	Hourly Rate	Burden Rate	Sum Hrs.	Total Dollars	
TASK 1 PROGRAM MANAGEMENT												
a. Program Scheduling and Cost Estimating												
Project Director (AtkinsRéalis)	2	2	2	1	1	1	1	\$96.23	\$277.56	10	2,775.60	
										Sub-Total	2,775.60	
b. Project Reporting												
Project Director (AtkinsRéalis)	1	1	1	1	1	1	1	\$96.23	\$277.56	7	1,942.92	
Senior Project Engineer IV (Atkins)	2	2	2	2	2	2	2	\$96.23	\$277.56	14	3,885.84	
										Sub-Total	7,487.61	
c. Project Meetings												
Project Director (AtkinsRéalis)	2	2	2	2	2	2	2	\$96.23	\$277.56	14	3,885.84	
Project Coordinator II (AtkinsRéalis)	4	4	4	4	4	4	3	\$47.06	\$135.74	27	3,664.90	
										Sub-Total	7,550.73	
d. Project Agreement Support												
Project Director (AtkinsRéalis)	1	1	1	1	1	1	1	\$96.23	\$277.56	7	1,942.92	
Project Coordinator II (AtkinsRéalis)	2	2	2	2	2	2	2	\$47.06	\$135.74	14	1,900.32	
										Sub-Total	3,843.23	
e. Document Control												
Project Coordinator II (AtkinsRéalis)	4	4	4	4	4	4	4	\$47.06	\$135.74	28	3,800.63	
										Sub-Total	3,800.63	
										Total Task	25,457.81	
TASK 2 MANAGEMENT OF ENGINEERING SERVICES												
a. Project Coordination/Administration												
Project Director (AtkinsRéalis)	1	1	1	1	1	1	1	\$96.23	\$277.56	7	1,942.92	
Senior Project Engineer IV (AtkinsRéalis)	2	2	2	2	2	2	2	\$96.23	\$277.56	14	3,885.84	
										Sub-Total	5,828.75	
b. Project Management Plan/Design Criteria												
Project Director (AtkinsRéalis)	2	2	2	2	2	2	2	\$96.23	\$277.56	14	3,885.84	
										Sub-Total	3,885.84	
c. Development/Design Reviews												
Project Director (AtkinsRéalis)	2	2	2	2	2	2	2	\$96.23	\$277.56	14	3,885.84	
Engineer I (AtkinsRéalis)	5	8	7	5	5	4	3	\$38.90	\$112.20	37	4,151.42	
Senior Project Engineer IV (AtkinsRéalis)	2	2	2	2	2	2	2	\$96.23	\$277.56	14	3,885.84	
										Sub-Total	11,923.10	
										Total Task	21,637.68	
Other Direct Costs												
Newspaper Advertisement-Community Newspaper									\$3,000.00	1	3,000.00	
										Sub-Total	3,000.00	
Atkins: Overhead 157.53%, Profit 12%, Multiplier 2.8843												
										TOTAL=	50,095.49	

Atkins: Overhead 157.53%, Profit 12%, Multiplier 2.8843

[END OF EXHIBIT]

EXHIBIT C**ATKINS WORK AUTHORIZATION NO. 24.2****Invoice Reimbursement Checklist**

Direct Labor/Timesheets: The invoice must clearly identify each employee name, title, hours worked, date of performance, task or project description, rate per hour and/or cost, and office/company location.

Transportation Costs and Reimbursable Limits: Efforts must be made to secure a *reasonable* and/or lowest rate available in the marketplace.

Airline Costs: Authority will only reimburse for airline costs at the Economy or Coach Class rate. Extra insurance and luggage costs are unallowable. Airline ticket “reissue fee” is reimbursable only if the change was at Authority’s request or change in meeting because of Authority.

Personal Automobile Mileage: Up to the state approved rate of **57.5 cents** per mile or the current state rate applicable at the time cost is incurred. Expense report must clearly identify the departure/arrival time, To/From destinations and purpose of trip.

Automobile Rentals: Not to exceed **\$50.00 per day** plus applicable taxes. Extra optional insurance or rental company gasoline costs are unallowable. Weekly or Monthly rates should be used when applicable. Upgrades beyond economy-sized require an explanation. Use of automobile rental not related to the project is unallowable.

Hotel Rates: Weekly and Monthly rates are encouraged and expected when applicable. Reimbursable costs shall not exceed **\$92.00 per day** plus applicable city/state/county taxes or current state rate applicable at the time cost is incurred.

Meals (Food Costs): Meal receipts are not required. Actual costs are allowable up to a maximum Per Diem allowance of **\$46.00 per day** or current state rate applicable at the time cost is incurred. Meals are only reimbursable with overnight lodging away from headquarters. *Tips and alcohol are not reimbursable. Per meal maximums for partial day travel are as follows: Breakfast \$8.00, Lunch \$12.00 and Dinner \$26.00 and are adjusted proportionately to a change in the current state rate.*

Other - Taxi, Bus, Limousine, Subway, etc.: Only reasonable and prudent costs (with explanations) are reimbursable. *Tips are not reimbursable.*

Entertainment Costs: Entertainment costs are not reimbursable, including: 1. Movie costs for “Pay for View” or Cable service. 2. Alcohol costs. 3. Monetary Tips (tipping) for any and all services related to all forms of travel (and/or entertainment).

Communication Costs: Long Distance telephone calls need to be identified and strictly related to work performed under this Agreement in order to be reimbursable by Authority. A log is preferred showing the date, person's name called, and explanation. Cell phone monthly charges are reimbursable if usage is strictly related to work performed under this Agreement. Legible itemized cell phone records are required.

Receipts: Legible itemized receipts are required for the following: 1. Hotel (lodging) costs. 2. Airfare travel costs. 3. Parking costs. 4. Automobile or Equipment Rental costs. 5. Taxi, Limousine, Bus, Subway, or other travel costs. 6. Reproduction. 7. Shipping and Handling. 8. Local Postage/Deliveries (courier services). 9. Communication Costs. ***Tips and alcohol are not reimbursable.***

[END OF EXHIBIT]