

# **CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD RESOLUTION**

**WHEREAS**, the Camino Real Regional Mobility Authority (CRRMA) and El Paso County (County) have partnered to complete the design and construction of the Homestead Meadows Shared Use Path (Project); and

**WHEREAS**, the CRRMA engaged HNTB Corporation (HNTB) to provide certain design oversight and letting services for the Project through the execution of a work authorization, which included an anticipated end date within the project schedule; and

**WHEREAS**, the completion of the Project requires additional time than originally contemplated, but the project budget retains sufficient funding to complete the work requested of HNTB, and the County, the CRRMA, and HNTB therefore desire to extend HNTB's services, which requires an amendment to the referenced work authorization.

**NOW, THEREFORE, BE IT RESOLVED BY THE CAMINO REAL REGIONAL MOBILITY AUTHORITY:**

**THAT** the Executive Director be authorized to execute **Amendment No. 1 to Work Authorization No. 6** with HNTB Corporation including any additional documents or materials as may be required, for the continuation of design oversight and letting services for the Homestead Meadows Shared Use Path Project.

**PASSED AND APPROVED THIS 12<sup>TH</sup> DAY OF NOVEMBER 2025.**

**CAMINO REAL REGIONAL  
MOBILITY AUTHORITY**

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Joyce A. Wilson  
Chair

**ATTEST:**

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Lina Ortega  
Board Secretary

**APPROVED AS TO CONTENT:**

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Raymond L. Telles  
Executive Director

## **WORK AUTHORIZATION NO. 6**

### **AMENDMENT NO. 1**

This **Amendment No. 1** to **Work Authorization No. 6** (the “Amendment”) is made as of the last date noted below, under the terms and conditions established in the AGREEMENT FOR GENERAL CONSULTING CIVIL ENGINEERING SERVICES, dated as of August 22, 2022, (the “Agreement”), between the Camino Real Regional Mobility Authority (“Authority”) and HNTB Corporation (“GEC”). This Amendment is made for the purposes identified below, consistent with the services defined in the Agreement.

The Authority and the GEC previously executed **Work Authorization No. 6** for the GEC to provide certain design oversight and construction letting services for the Homestead Meadows Shared Use Path (“Project”). This Amendment is intended to supplement **Work Authorization No. 6** to allow the GEC to continue to provide such services beyond the end date originally identified within such work authorization. The extended term of service contemplated by this Amendment is more fully enumerated herein.

Therefore, and in consideration of the mutual covenants and agreement between the parties, the Authority and GEC hereby agree to the following.

#### **Section A. – Scope of Services**

The GEC shall continue to provide those services identified within **EXHIBIT A** of **Work Authorization No. 6**.

#### **Section B. – Schedule**

**EXHIBIT B** of **Work Authorization No. 6** shall be replaced in its entirety with **EXHIBIT B-1**, which is attached hereto and incorporated herein for all purposes. The GEC shall continue providing those services contemplated within **Work Authorization No. 6** in accordance with the timelines identified within the revised schedule included in **EXHIBIT B-1**; provided, however, that additional schedule revisions may be made upon request of the GEC, subject to the written approval of the Authority’s Executive Director.

#### **Section C. – Compensation**

The GEC shall continue to provide design oversight and letting services to the Authority in exchange for the compensation enumerated within **EXHIBIT C** of **Work Authorization No. 6**.

[SIGNATURES BEGIN ON THE FOLLOWING PAGE]

Except to the extent expressly modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

**GEC:**  
**HNTB Corporation**

**AUTHORITY:**  
**Camino Real Regional Mobility Authority**

\_\_\_\_\_  
Summer B. Lawton, PLA  
Senior Vice President  
Date: \_\_\_\_\_

\_\_\_\_\_  
Raymond L. Telles  
Executive Director  
Date: \_\_\_\_\_

Exhibit B- 1 Schedule												
ID	Task Name	Duration	Start	Finish	Qtr 3, 2024	Qtr 4, 2024	Qtr 1, 2025	Qtr 2, 2025	Qtr 3, 2025	Qtr 4, 2025	Qtr 1, 2026	Qtr 2, 2026
					Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2
1	<b>WA#6 -Homestead Meadows Shared Use Path Design and Letting Services</b>	<b>443 days</b>	<b>Wed 9/18/24</b>	<b>Fri 5/29/26</b>								
2	NTP	0 days	Wed 9/18/24	Wed 9/18/24								
3	<b>1. Engineering Oversight</b>	<b>378 days</b>	<b>Wed 9/18/24</b>	<b>Fri 2/27/26</b>								
4	a. Kickoff Meeting	1 day	Thu 10/10/24	Thu 10/10/24								
5	<b>b. Review of Engineer’s Project Management Plan</b>	<b>8 days</b>	<b>Fri 10/18/24</b>	<b>Tue 10/29/24</b>								
6	i. Review project administration plan	2 days	Fri 10/18/24	Mon 10/21/24								
7	ii. Review design quality control plan	2 days	Tue 10/22/24	Wed 10/23/24								
8	iii. Review communications management	2 days	Thu 10/24/24	Fri 10/25/24								
9	iv. Review document control plan	2 days	Mon 10/28/24	Tue 10/29/24								
10	c. Administration	189 days	Wed 9/18/24	Mon 6/9/25								
11	d. Project Requirements Oversight	1 day	Fri 10/11/24	Fri 10/11/24								
12	<b>e. Schedule Oversight</b>	<b>170 days</b>	<b>Wed 9/18/24</b>	<b>Tue 5/13/25</b>								
13	i. Review Engineer’s production schedule	170 days	Wed 9/18/24	Tue 5/13/25								
14	ii. Coordinate production schedule with Authority	170 days	Wed 9/18/24	Tue 5/13/25								
15	f. Engineering and Stakeholder Meetings	170 days	Wed 9/18/24	Tue 5/13/25								
16	<b>g. Design Phases</b>	<b>302 days</b>	<b>Thu 1/2/25</b>	<b>Fri 2/27/26</b>								
17	i. 30% Submittal phase	56 days	Thu 1/2/25	Thu 3/20/25								
18	ii. 60% Submittal phase	65 days	Fri 3/21/25	Thu 6/19/25								
19	iii. 100% Submittal phase	45 days	Fri 10/17/25	Thu 12/18/25								
20	iv. Ready-To-Let Submittal phase	51 days	Fri 12/19/25	Fri 2/27/26								
21	h. Informational Meeting	10 days	Mon 9/29/25	Fri 10/10/25								
22	<b>2. Letting Services</b>	<b>66 days</b>	<b>Fri 2/27/26</b>	<b>Fri 5/29/26</b>								
23	a. Identify applicable procurement policies	4 days	Fri 2/27/26	Wed 3/4/26								
24	<b>b. Develop letting schedule</b>	<b>10 days</b>	<b>Thu 3/5/26</b>	<b>Wed 3/18/26</b>								
25	i. Share with Authority, Horizon City, and TxDOT	5 days	Thu 3/5/26	Wed 3/11/26								
26	ii. Incorporate comments and distribute	5 days	Thu 3/12/26	Wed 3/18/26								
27	<b>c. Package construction letting documents</b>	<b>18 days</b>	<b>Thu 3/19/26</b>	<b>Mon 4/13/26</b>								
28	i. Receive files from Engineer and review	6 days	Thu 3/19/26	Thu 3/26/26								
29	ii. Prepare Authority's documents	7 days	Fri 3/27/26	Mon 4/6/26								
30	iii. Share files with Authority for web publishing	5 days	Tue 4/7/26	Mon 4/13/26								
31	d. Coordination with stakeholders	12 days	Tue 4/14/26	Wed 4/29/26								
32	<b>e. Conduct letting process</b>	<b>50 days</b>	<b>Fri 2/27/26</b>	<b>Thu 5/7/26</b>								
33	i. Prepare text	6 days	Fri 2/27/26	Fri 3/6/26								
34	ii. Pre Bid Meeting	7 days	Mon 3/9/26	Tue 3/17/26								
35	iii. Bidder questions	7 days	Wed 3/18/26	Thu 3/26/26								
36	iv. Addendum (if any)	12 days	Fri 3/27/26	Mon 4/13/26								
37	v. Open bids, tabulate bids, review and recommendation	7 days	Tue 4/14/26	Wed 4/22/26								
38	<b>f. Assist the Authority with Board packet</b>	<b>16 days</b>	<b>Fri 5/8/26</b>	<b>Fri 5/29/26</b>								
39	<b>3. Program Management</b>	<b>443 days</b>	<b>Wed 9/18/24</b>	<b>Fri 5/29/26</b>								
40	<b>a. Project Management/Administration/Invoicing</b>	<b>443 days</b>	<b>Wed 9/18/24</b>	<b>Fri 5/29/26</b>								
41	<b>b. Document Controls</b>	<b>443 days</b>	<b>Wed 9/18/24</b>	<b>Fri 5/29/26</b>								
42	i. Develop and implement document control plan	5 days	Fri 10/11/24	Thu 10/17/24								
43	ii. Maintain project files	443 days	Wed 9/18/24	Fri 5/29/26								
44	iii. Transfer files to Authority	6 days	Fri 5/22/26	Fri 5/29/26								
45	iv. Assist Engineer with compiling and maintaining data	443 days	Wed 9/18/24	Fri 5/29/26								

Project: Homestead Meadows  
SUP Design and Letting  
Date: Thu 10/30/25