

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD RESOLUTION

WHEREAS, the Camino Real Regional Mobility Authority (CRRMA) and Huitt-Zollars, Inc. (Engineer) executed Work Authorization No. 2 (WA No. 2) for the Engineer to provide design services for the Valley Chile Road Reconstruction Project (Project) and such WA No. 2 was amended to add design services during construction of the roadway component of the Project; and

WHEREAS, the parties now desire to further amend WA No. 2 for the Engineer to provide certain additional design services during construction for the water and wastewater improvements of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CAMINO REAL REGIONAL MOBILITY AUTHORITY:

THAT, the Executive Director be authorized to execute **Amendment No. 3 to Work Authorization No. 2** with Huitt-Zollars, Inc., including any additional documents or materials as may be required, for the provision of certain design services during construction for the water and wastewater improvements on the Valley Chile Road Reconstruction Project.

PASSED AND APPROVED THIS 12TH DAY OF NOVEMBER 2025.

**CAMINO REAL
REGIONAL MOBILITY AUTHORITY**

ATTEST:

Joyce A. Wilson, Chair

Lina Ortega
Board Secretary

APPROVED AS TO CONTENT:

Raymond L. Telles
Executive Director

**WORK AUTHORIZATION NO. 2
CONTRACT FOR ENGINEERING SERVICES**

AMENDMENT NO. 3

THIS AMENDMENT TO WORK AUTHORIZATION NO. 2 is made pursuant to the terms and conditions of Article 5 of the Contract for Engineering Services entered into by and between the CAMINO REAL REGIONAL MOBILITY AUTHORITY (the “CRRMA”), and HUITT-ZOLLARS, INC., (the “Engineer”), dated September 11, 2019.

The terms and conditions of Work Authorization No. 2, dated September 8, 2020, as amended by Amendment No. 1 dated October 20, 2021 and Amendment No. 2 dated October 2, 2025, for the development of the Valley Chile Road Project, are hereby further supplemented by the addition of those additional services and compensation of **EXHIBIT B-3** and **EXHIBIT C-3**, which are attached hereto and incorporated herein for all purposes.

This Amendment No. 3 shall become effective on the date of final execution of the Parties hereto. All other terms and conditions of Work Authorization No. 2, as previously amended and not hereby further amended, are to remain in full force and effect.

IN WITNESS WHEREOF, this Amendment No. 3 to Work Authorization No. 2 is executed in duplicate counterparts and hereby accepted and acknowledged below.

HUITT-ZOLLARS, INC.

**CAMINO REAL
REGIONAL MOBILITY AUTHORITY**

By: _____
Isabel Vasquez, PE
Vice President

By: _____
Raymond L. Telles
Executive Director

Date: _____

Date: _____

EXHIBIT B-3

SERVICES TO BE PROVIDED BY THE ENGINEER

I. PROJECT SUMMARY OF SUPPLEMENTAL SCOPE

Additional professional services have been requested by the CRRMA to provide design services during construction (DSDC) for the Valley Chile Road Reconstruction Project for the construction of the water and wastewater improvements.

II. SERVICES TO BE PROVIDED BY THE ENGINEER

This task will be limited Construction Phase Services the Valley Chile Water and Wastewater Improvements designed by Parkhill. Inspection services will not be provided. The Scope of Services to be provided by the Engineer includes the following key elements:

A. Project Management and Administration

The project management and administration tasks shall include:

1. Progress Reporting
 - a. Prepare and submit to the CRRMA monthly progress reports of activities completed during reporting period.
 - b. Prepare and Submit invoices. The report shall be submitted as an attachment to the invoice submittal.

B. DSDC Admin Services

1. Submittals
 - a. Maintain a log of submittals received and processed
2. Attend Meetings
 - a. Attend meetings as requested by the CRRMA and maintain notes for meeting items for reference.
 - b. Make periodic Field Visits during construction as requested by the CRRMA.

C. Construction Phase Services

1. Provide services to include consulting with the Owner on resolutions of problems due to actual field conditions encountered; and reviewing shop drawings and submittals from Contractor for compliance with design concepts.
2. Provide the following support services:
 - a. Attend pre-construction meeting and weekly construction meetings as needed.

- b. Make periodic visits to project site at intervals appropriate to various stages of construction to observe the quality of the executed work and report to Owner.
- c. Issue responses to RFIs.
- d. Provide construction administration.
- e. Coordinate Owner during construction.
- f. Review and approve shop drawings and submittals.
- g. Review Contractor's construction schedules.
- h. Work with the Contractor and Owner to resolve design related construction problems.
- i. Make necessary interpretations and clarifications of Contract Documents.
- j. Parkhill will subsequently negotiate the cost of each Work Order and incorporate such changes into a proposed Change Order, with appropriate documentation attached, for Owner's written acceptance.

Parkhill is not authorized to commit to a final price or time extension without the written acceptance of the Owner in the form of a Change Order. A cost-price analysis shall be submitted with the proposed Change Order. When outside funding agencies are involved, they review and approve change orders for the following: Eligibility of funding; cost-price analysis; compliance with state design criteria; and environmental determination.

- k. Review and provide decisions as to suitability of work to Owner.
 - l. Provide substantial completion inspection walk-through of each project.
 - m. Issue Engineer's Certificate of Substantial Completion, including punch list items and all other closeout requirements, to Owner for signature.
 - n. Perform final inspection of project, recommend acceptance; and provide Engineer's Certificate of Final Completion, along with a complete closeout package to Owner. Prepare and submit to the Owner an evaluation of Contractor's performance on the project.
 - o. Using Contractor redlines, as part of final closeout package, provide for Owner a set of record drawings and on CADD CD ROM.
3. Conduct a warranty inspection of the project within 30 days before end of one year from the date of Substantial Completion and submit a written report to Owner. Outside funding agencies may require a Certification of Project Performance.

OWNER SERVICES

Project support as needed.

[END OF EXHIBIT]

EXHIBIT C-3

FEE ESTIMATE

Fee Summary

Company	Fee
Huitt-Zollars, Inc.	\$26,023.16
Parkhill	\$93,789.30
Total	\$119,812.46

Huitt-Zollars
VALLEY CHILE ROAD RECONSTRUCTION
CSJ 0924-06-606
DESIGN SERVICES DURING CONSTRUCTION
Summary by Task

Task	Huitt-Zollars, Inc.	Parkhill
A. Project Management	\$3,557.54	-
B. Construction Administration	\$22,171.62	\$93,583.60
Sub Totals	\$25,729.16	\$93,583.60
Direct Expenses	\$294.00	\$205.70
Totals	\$26,023.16	\$93,789.30
Grand Total	\$119,812.46	

Participation Percentage 21.72% 78.28%

Total DBE Percentage: 0.00%

DBE N N

Task		
A. Project Management	\$3,557.54	2.98%
B. Construction Administration	\$115,755.22	97.02%
	\$119,312.76	

WA 2.0 Amendment No. 3
Valley Chile Road Reconstruction

Huitt-Zollars Valley Chile Road Reconstruction: Design Services During Construction (DSDC) CSI 0924-06-606						
Task Description	Principal	Project Engineer	EIT 3	Admin Assistant 2	TOTAL LABOR HOURS	TOTAL LABOR COST
A. Project Management					24	\$ 3,557.54
1. Project Management/Work Plan					24	\$ 3,557.54
1.1 Prepare and submit to the CRRMA monthly progress report activities completed during reporting period.		10		2	12	\$ 1,778.77
1.2 Prepare and submit invoices. The report shall be submitted as and attachment to the invoice submittal.		10		2	12	\$ 1,778.77
HOURS SUB-TOTALS	0	20	0	4	24	
TOTAL LABOR COSTS	\$0.00	\$3,170.88	\$0.00	\$386.66	\$3,557.54	
% DISTRIBUTION OF STAFF HOURS	0.00%	83.33%	0.00%	16.67%		
B. DSDC Admin Services					154	\$ 22,171.62
1. Submittal					10	\$ 1,585.44
1.1 Maintain a log of submittals received and processed		10			10	\$ 1,585.44
2. Construction Progress Mgt.					144	\$ 20,586.18
2.1 Attend construction Progress Mgt. (Weekly Mgt.)	2	40	40		82	\$ 11,878.53
2.2 Make periodic field visits	2	20	40		62	\$ 8,707.65
HOURS SUB-TOTALS	4	70	80	0	154	
TOTAL LABOR COSTS	\$1,437.60	\$11,098.07	\$9,635.95	\$0.00	\$22,171.62	
% DISTRIBUTION OF STAFF HOURS	2.60%	45.45%	51.95%	0.00%		
TOTAL PROJECT HOURS	4	90	80	4	178	
PROJECT TOTALS	\$1,437.60	\$14,268.95	\$9,635.95	\$386.66	\$25,729.16	
TOTAL PROJECT % DISTRIBUTION OF STAFF HOURS	2.25%	50.56%	44.94%	2.25%		

PROJECT:				
HUITT-ZOLLARS (PRIME)				
OTHER DIRECT EXPENSES				
Other Direct Expenses	QTY	UNITS	RATE	TOTAL
Mileage (Current state rate)	525	mile	\$0.56	\$294.00
Other Direct Expense Total				\$294.00

WA 2.0 Amendment No. 3
Valley Chile Road Reconstruction

Labor Costs		Project:	Valley Chile Water and Wastewater		Project Number:	46591.25	Task/Discipline:	Current Fee:	\$ 93,789.30
		Category	1	2	3	4	5	6	
			Civil Engineers	Civil Engineers	Civil Engineers	Other Professionals	Support Employees	Support Employees	
		Staff Title - Level	Professional Level VII	Professional Level V	Professional Level I	Professional Level IV (Engineering Technologist)	Support Staff VI	Support Staff VI	
		Raw Rate	\$89.57	\$74.03	\$39.30	\$40.48	\$34.00	\$34.00	
		Burden Rate	\$342.72	\$283.26	\$150.37	\$154.89	\$130.09	\$130.09	
		Resource (Employee) Name (Blank if not known)	Mike Ramirez	Kim LaBree	Ezra Taylor	Eric Pfeifer	Emma Vicamontes	Tina Duarte	
		Task/Discipline	Subtask/Phase	Trips	Hours	Hours	Hours	Hours	Hours
					Hours	Hours	Hours	Hours	Total
		Construction Engineering							
		Project Set-up		4	10			8	22
		Ongoing Project Management		5	20				25
		Attend Pre-Con	1	1	2	2			5
		Review Submittals		10	20	40		10	80
		Monthly Reports		8	12		12		24
		Weekly Meetings		8	40	40			
		Periodic Site Visits	7	8	10	10			
		RFI & Change Orders		10	20	10	5	10	55
		Field Modifications		4	10	8	4		
		Record Drawings			4	4	24	2	34
		Substantial Walkthrough	1		2	2			4
		Issue Substantial Completion Certificates			1	1		1	3
		Final Walkthrough	1		1	1			2
		Assist in Project Closeout			8	8		8	24
		Conduct 1 Year Warranty Inspection	1		1	1			2
		Hours	Trip Count	11	50	161	127	33	12
									39
									422
		Labor Subtotals							
		Sub Total Dollars		\$17,135.89	\$45,604.49	\$19,097.23	\$5,111.27	\$1,561.11	\$5,073.62
									\$93,583.60

Overhead 241.63%, Profit 12%, Multiplier 3.8263

Reimbursable Expenses	Project:	Valley Chile Water and Wastewater	Project No:	46591	Task:		Current Fee:	\$93,789.30
Expenses NOT included in lump sum fee. These are billed to client, including markup, if allowed.								
Reimbursable Expenses								
521 Travel								
Motel		Days @		Men @	/Man-day	=		
Air Travel		Air Fare @		Men @	/Man	=		
Parking		Days @		/Day		=		
Car Rental		Days @		/Day		=		
Mileage	34	Miles @	\$0.550	@	11 Trips	=	\$205.70	
							Subtotal	\$205.70
Total Reimbrusable Expenses								\$205.70

PROJECT: Valley Chile Water and Wastewater Improvements		
PARKHILL		
LUMP SUM, UNIT COST AND/OR SPECIFIED RATE PAYMENT BASIS		
Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification	Raw Rate	Burden Rate
Professional Level VII	\$ 89.57	\$ 342.72
Professional Level VI	\$ 75.55	\$ 289.07
Professional Level V	\$ 74.03	\$ 283.26
Professional Level IV	\$ 58.00	\$ 221.92
Professional Level III	\$ 50.52	\$ 193.30
Professional Level V (RPR)	\$ 50.58	\$ 193.53
Professional Level V (Engineering Technologist)	\$ 48.50	\$ 185.57
Professional Level IV (Engineering Technologist)	\$ 40.48	\$ 154.89
Professional Level II	\$ 46.54	\$ 178.07
Professional Level I	\$ 39.30	\$ 150.37
Professional Level III (Technician)	\$ 34.25	\$ 131.05
Support Staff VI	\$ 34.00	\$ 130.09
Support Staff V	\$ 26.00	\$ 99.48
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Audited Overhead Rate:	241.63%	
Negotiated Profit Rate:	12.00%	

WA 2.0 Amendment No. 3
Valley Chile Road Reconstruction

PROJECT: Valley Chile Water and Wastewater Improvements		
Parkhill		
OTHER DIRECT EXPENSES		
Other Direct Expenses	UNITS	RATE
Mileage (Current state rate)	mile	0.55
Standard Postage (Current state rate)	letter	Current Postal Rate
Overnight express-letter size	each	Current Postal Rate
Overnight express-oversized box	each	38.00
Courier Services	each	45.00
8½"X11" B/W Paper Copies	sheet	0.09
11"X17" B/W Paper Copies	sheet	0.18
8½"X11" Color Paper Copies	sheet	0.55
11"X17" Color Paper Copies	sheet	1.05
CADD Plotting (B/W) 34" x 22"	sheet	2.50
Other Plotting	square foot	0.55
Binding	set	2.00
Mounting Foam Board	each	10.00

[END OF EXHIBIT]