

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
2nd Floor Main Conference Room of El Paso City Hall
300 N. Campbell, El Paso, Texas 79901
August 13, 2025
9:00 a.m.

BOARD MINUTES

The meeting was called to order at 9:04 a.m. CRRMA Board Chair Joyce Wilson present and presiding. The following board members were present:

Joyce Wilson
Monica Perez – participated via telephone conference call
Leah Masters
Lina Ortega
Mathew McElroy
Robert Palacios

AGENDA

1. Call to Order, Roll Call, and Public Comments.

The meeting was called to order at 9:04 a.m. No public comment was received.

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2. Adoption of Minutes for the CRRMA Board meeting of July 18, 2025.

Motion made by Ms. Masters seconded by Ms. Ortega and unanimously carried to **APPROVE** the minutes.

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios

NAYS: None

ABSENT: None

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3. Discussion and action on Board Resolutions authorizing the following actions, as recommended by the Finance Committee:

- (a) Adoption of the CRRMA Budget for Fiscal Year 2026;
- (b) Adoption of an amended CRRMA Investment Policy, including designation of the Investment Officers, and authorization of training as appropriate;
- (c) Adoption of an amended CRRMA Grant Policy;

- (d) Execution of an engagement letter with Gibson Ruddock Patterson, LLC for the Fiscal Year 2025 annual audit; and
- (e) Execution of engagement letters with Peña Briones McDaniel, & Co. for the provision of: (i) general certified public accountant services; and (ii) Vehicle Registration Fee program audit services.

Robert Studer, CRRMA Director of Finance, presented a PowerPoint for Item 3(a) and recommended approval. Raymond Telles, CRRMA Executive Director, and Board Members Wilson, Masters, Ortega, and McElroy commented.

Motion made by Mr. McElroy seconded by Ms. Ortega and unanimously carried to **APPROVE** the Board Resolution, as amended to increase funding for General Engineering Consultant services by \$50,000.00, for Item 3(a).

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
 NAYS: None
 ABSENT: None

Mr. Studer provided background and recommended approval of Items 3(b), 3(c), 3(d), and 3(e). Board Chair Wilson commented.

Motion made by Ms. Masters seconded by Mr. Palacios and unanimously carried to **APPROVE** the Board Resolutions for Items 3(b), 3(c), 3(d), and 3(e).

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
 NAYS: None
 ABSENT: None

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4. Discussion and action on Board Resolutions authorizing the execution of the following amendments, as they relate to design work on the El Paso County Transit Facility Project:

- (a) Work Authorization No. 2 with HDR Engineering, Inc.; and
- (b) Work Authorization No. 58 with AtkinsRéalis USA Inc.

Mr. Studer provided background information and recommended approval.

Motion made by Mr. McElroy seconded by Ms. Ortega and unanimously carried to **APPROVE** the Board Resolutions.

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
 NAYS: None
 ABSENT: None

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5. Discussion and action on Board Resolutions authorizing the Executive Director to take the following actions, as they relate to the Fabens Airport Fuel Farm and AWOS Project:

- (a) Execute an amendment to the Interlocal Agreement with El Paso County; and
- (b) Authorize the issuance of a procurement for construction of a fuel farm.

Mr. Studer provided background information and recommended approval.

Motion made by Mr. Palacios seconded by Ms. Masters and unanimously carried to **APPROVE** the Board Resolutions.

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
NAYS: None
ABSENT: None

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6. Discussion and action on Board Resolutions authorizing the execution of the following amendments, for the acquisition of property and related activities, as they relate to the Darrington Roadway Improvement Project:

- (a) Interlocal Agreement with El Paso County; and
- (b) Work Authorization No. 24.1 with AtkinsRéalis USA Inc.

Mr. Studer provided background information and recommended approval.

Motion made by Ms. Masters seconded by Ms. Ortega and unanimously carried to **APPROVE** the Board Resolutions.

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
NAYS: None
ABSENT: None

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7. Discussion and action on a Board Resolution authorizing the execution of an amendment to an Interlocal Agreement with the City of El Paso for the acquisition of certain properties necessary for the Montwood Drive Extension Project.

Mr. Studer provided background information and recommended approval.

Motion made by Ms. Ortega seconded by Ms. Masters and unanimously carried to **APPROVE** the Board Resolution.

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
NAYS: None
ABSENT: None

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8. Discussion and action on Board Resolutions authorizing the execution of the following instruments, for the provision of geotechnical services for the Town of Horizon City's Darrington Roadway Project:

- (a) Interlocal Agreement with the Town of Horizon City, Texas; and
- (b) Work Authorization No. 56.1 with AtkinsRéalis USA Inc.

Mr. Studer provided background information and recommended approval.

Motion made by Ms. Masters seconded by Mr. Palacios and unanimously carried to **APPROVE** the Board Resolutions.

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
NAYS: None
ABSENT: None

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9. Presentation, discussion, and action on a Board Resolution establishing scoring criteria and authorizing the issuance of a procurement for the selection of one or more professional engineering firms for indefinite deliverable contracts.

Mr. Studer presented a PowerPoint and recommended approval. Mr. Telles, Edgar Fino from the CRRMA's General Engineering Consultant, and Board Members Wilson and Ortega commented.

Motion made by Mr. Palacios seconded by Ms. Ortega and unanimously carried to **APPROVE** the Board Resolutions.

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
NAYS: None
ABSENT: None

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10. Update, discussion, and possible action on the Pellicano Drive Widening Project.

Mr. Telles provided an update. Board Member Wilson and McElroy commented.

11. Discussion and action on Board Resolutions for the following items, as they relate to the employment of the Executive Director, in order to:
- (a) approve the Annual Performance Evaluation and authorize the CRRMA Chair to communicate the results of the Evaluation to the City of El Paso and take other actions as necessary; and
 - (b) approve of recommended terms for renewal of the employment agreement between the CRRMA's Executive Director and the City of El Paso and authorize the CRRMA to continue to reimburse the City of El Paso for the employment of the Executive Director.

ITEMS 10 AND 11 WERE TAKEN INTO EXECUTIVE SESSION.

The CRRMA Board then **RETIRED TO EXECUTIVE SESSION** at 9:50 a.m. pursuant to Texas Government Code Sections 551.071 and 551.074 for the purpose of consultation with an attorney on Item 10 and deliberating personnel matters on Item 11.

The CRRMA Board **RECONVENED IN OPEN SESSION** at 10:46 a.m. after deliberations in executive session, in which the Board consulted with its attorneys but took no action.

NO ACTION was taken on Item 10.

Motion made by Ms. Wilson, seconded by Ms. Masters and unanimously carried to **APPROVE** the Board Resolution for Item 11(a).

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
NAYS: None
ABSENT: None

Motion made by Ms. Wilson, seconded by Ms. Masters and unanimously carried to **APPROVE** the Board Resolution for Item 11(b).

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
NAYS: None
ABSENT: None

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12. The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

NO ACTION was taken on this item.

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Motion was made by Ms. Ortega, seconded by Mr. Palacios, and unanimously carried to **ADJOURN** the CRRMA meeting at 10:50 a.m.

AYES: Ms. Wilson, Ms. Perez, Ms. Masters, Ms. Ortega, Mr. McElroy, and Mr. Palacios
NAYS: None
ABSENT:

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Lina Ortega
Board Secretary