

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
2nd Floor Main Conference Room of El Paso City Hall
300 N. Campbell, El Paso, Texas 79901
February 14, 2024
9:00 a.m.

BOARD MINUTES

The meeting was called to order at 9:12 a.m. CRRMA Board Chair Joyce Wilson present and presiding. The following board members were present:

Joyce Wilson
Jim Smith
Sissy Byrd
Silvestre Reyes
Monica Perez

The following member was absent:

Laura Enriquez

AGENDA

1. Call to Order, Roll Call, and Public Comments.

The meeting was called to order at 9:12 a.m. No public comment was received.

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2. Discussion and action on the election of CRRMA Officers:

- (a) Vice Chair;
- (b) Treasurer; and
- (c) Secretary.

Motion made by Ms. Wilson, seconded by Mr. Reyes, and unanimously carried to **APPOINT** Jim Smith as Vice Chair, Sissy Byrd as Treasurer, and Monica Perez as Secretary.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS: None
ABSENT: Ms. Enriquez

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3. Adoption of Minutes for the CRRMA Board meetings of January 10, 2024.

Motion made by Mr. Smith, seconded by Ms. Byrd and unanimously carried to **APPROVE** the minutes.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS: None
ABSENT: Ms. Enriquez

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4. Presentation, discussion, and action on Board Resolutions authorizing the award of the Fabens Sidewalks Project to the lowest responsible bidder and the execution of amendments to the following instruments:

- (a) Interlocal Agreement with El Paso County;
- (b) Work Authorization No. 3 with Dannenbaum Engineering Company – El Paso, LLC; and
- (c) Work Authorization No. 48 with Atkins North America, Inc.

Raymond Telles, CRRMA Executive Director, presented a PowerPoint and recommended approval. Robert Studer, CRRMA Director of Finance, Edgar Fino, member of the CRRMA's General Engineering Consultant team, and Board Members Wilson, Smith, Byrd, and Reyes commented.

Motion made by Mr. Reyes, seconded by Ms. Byrd, and unanimously carried to **APPROVE** the resolution for award to the lowest responsible bidder.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS: None
ABSENT: Ms. Enriquez

Motion made by Mr. Smith, seconded by Ms. Byrd, and unanimously carried to **APPROVE** the resolutions for Items 4(a), 4(b), and 4(c).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, and Ms. Perez
NAYS: None
ABSENT: Ms. Enriquez

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5. Presentation, discussion, and action on a Board Resolution authorizing the selection of an Underwriting Pool, pursuant to the CRRMA's recent procurement process.

Mr. Studer presented a PowerPoint and recommended approval. Richard Ramirez, from Hilltop Securities, the CRRMA's Financial Advisor and Board Members Wilson, Smith, and Reyes commented.

Motion made by Ms. Byrd, seconded by Ms. Perez, and unanimously carried to **APPROVE** the resolution for Item 5.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS: None
ABSENT: Ms. Enriquez

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6. Presentation, discussion, and action on Board Resolutions authorizing the advertisement of a construction letting for Phase 1 and the execution of the following instruments, as they relate to the Wyler Aerial Tramway Project:

- (a) Work Authorization No. 4 with HNTB Corporation for construction phase services (Phase 1); and
- (b) Amendment to Work Authorization No. 46.1 with Atkins North America, Inc. for additional design services (Phase 2).

Mr. Telles presented a PowerPoint and recommended approval. Mr. Studer and Board Members Smith, Byrd, and Reyes commented.

Motion made by Ms. Perez, seconded by Mr. Reyes, and unanimously carried to **APPROVE** the resolutions for advertisement of a construction letting and for Items 6(a) and 6(b).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS: None
ABSENT: Ms. Enriquez

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7. Presentation, discussion, and action on Board Resolutions authorizing the advertisement of construction lettings for the following projects:

- (a) Fabens Airport Monument Sign Project; and
- (b) Canutillo Roads and Sidewalks Project.

Mr. Telles presented PowerPoints for each item and recommended approval. Board Members Smith and Reyes commented.

Motion made by Mr. Reyes, seconded by Mr. Smith, and unanimously carried to **APPROVE** the resolutions for Items 7(a) and 7(b).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS: None
ABSENT: Ms. Enriquez

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8. Discussion and action on a Board Resolution authorizing the execution of Work Authorization No. 3 with HNTB Corporation for the provision of construction phase services on the Fabens Airport Automated Weather Observing System Project.

Mr. Telles provided background information and recommended approval.

Motion made by Mr. Smith, seconded by Mr. Reyes, and unanimously carried to **APPROVE** the resolution for Item 8

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes

NAYS: None

ABSENT: Ms. Enriquez

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9. Discussion and action on Board Resolutions authorizing the execution of amendments to the following instruments, as they relate to the Countywide Passenger Bus Shelters Project:

- (a) Interlocal Agreement with El Paso County;
- (b) Work Authorization No. 2 with Dannenbaum Engineering Company – El Paso, LLC; and
- (c) Work Authorization No. 43 with Atkins North America, Inc.

Mr. Telles provided background information and recommended approval.

Motion made by Mr. Smith, seconded by Mr. Reyes, and unanimously carried to **APPROVE** the resolutions for Items 9(a), 9(b), and 9(c).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes

NAYS: None

ABSENT: Ms. Enriquez

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10. Discussion and action on Board Resolutions authorizing the execution of the following instruments, as they relate to the County Master Thoroughfare Plan – 2024 Update:

- (a) Interlocal Agreement with El Paso County; and
- (b) Work Authorization No. 32.1 with Atkins North America, Inc.

Mr. Telles provided background information and recommended approval.

Motion made by Ms. Perez, seconded by Mr. Reyes, and unanimously carried to **APPROVE** the resolutions for Items 10(a) and 10(b).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes

NAYS: None

ABSENT: Ms. Enriquez

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11. Discussion and action on Board Resolutions authorizing the execution of the following instruments, as they relate to the Tom Mays Project:

- (a) Amendment to the Interlocal Agreement with El Paso County; and
- (b) Work Authorization No. 49.1 with Atkins North America, Inc.

Mr. Telles provided background information and recommended approval.

Motion made by Mr. Smith, seconded by Mr. Reyes, and unanimously carried to **APPROVE** the resolutions for Item 11(a) and 11(b).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS: None
ABSENT: Ms. Enriquez

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12. Discussion and action on Board Resolutions authorizing the execution of the following instruments, as they relate to the San Elizario Needs Assessment Project:

- (a) Interlocal Agreement with San Elizario, Texas; and
- (b) Work Authorization No. 62 with Atkins North America, Inc.

Mr. Telles provided background information and recommended approval. Mike Medina, San Elizario Interim City Administrator, and Board Members Wilson, Smith, and Byrd commented.

Motion made by Mr. Smith, seconded by Ms. Byrd, and unanimously carried to **APPROVE** the resolutions for Item 12(a) and 12(b).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS: None
ABSENT: Ms. Enriquez

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13. Discussion and action on a Board Resolution authorizing the execution of an Interlocal Agreement – Montwood Drive Extension Project with the City of El Paso.

Mr. Telles provided background information and recommended approval. Joaquin Rodriguez from the City of El Paso commented.

Motion made by Ms. Byrd, seconded by Ms. Perez, and unanimously carried to **APPROVE** the resolution for Item 13.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS: None
ABSENT: Ms. Enriquez

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14. Staff Reports:

- (a) El Paso Bike Share (SunCycle) Claims; and
- (b) Pellicano Drive Widening Project.

Mr. Telles provided an update for the public on Item 14(b).

The CRRMA Board then **RETIRED TO EXECUTIVE SESSION** at 10:07 a.m. pursuant to Texas Government Code Section 551.071 for the purpose of consultation with an attorney on Items 14(a) and 14(b).

The CRRMA Board **RECONVENED IN OPEN SESSION** at 11:04 a.m. after deliberations in executive session, in which the Board consulted with its attorneys but took **NO ACTION** on Items 14(a) and 14(b).

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- 15.** The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

NO ACTION was taken on this item.

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Motion was made by Mr. Reyes, seconded by Ms. Byrd, and unanimously carried to **ADJOURN** the CRRMA meeting at 11:04 a.m.

AYES:	Ms. Wilson, Mr. Smith, Ms. Byrd, Ms. Perez, and Mr. Reyes
NAYS:	None
ABSENT:	Ms. Enriquez

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Monica L. Perez
Board Secretary