

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
2nd Floor Main Conference Room of El Paso City Hall
300 N. Campbell, El Paso, Texas 79901
April 12, 2023
9:00 a.m.

BOARD MINUTES

The meeting was called to order at 9:03 a.m. CRRMA Board Chair Joyce Wilson present and presiding. The following board members were present:

Joyce Wilson
Jim Smith
Sissy Byrd
Silvestre Reyes
Marybeth Stevens (arrived at 9:05)
Laura Enriquez
Monica Perez

AGENDA

1. Call to Order, Roll Call, and Public Comments.

The meeting was called to order at 9:03 a.m. Public comment was received from Stanley Jobe on Item 11(f).

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2. Adoption of Minutes for the CRRMA Board meeting of March 8, 2023.

Motion made by Mr. Smith, seconded by Ms. Reyes and unanimously carried to **APPROVE** the minutes.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, Ms. Stevens, Ms. Enriquez,
and Ms. Perez
NAYS: None
ABSENT: None

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3. Discussion and action on the adoption of a revised Procurement Policy.

Raymond Telles, CRRMA Executive Director, provided background information on the item, noted that this item had been recommended for approval by the Planning Committee, and recommended approval. Board Members Wilson and Stevens commented.

Motion made by Ms. Byrd, seconded by Ms. Enriquez, and unanimously carried to **APPROVE** the policy.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, Ms. Stevens, Ms. Enriquez, and Ms. Perez
NAYS: None
ABSENT: None

4. Discussion and action on a Board Resolution authorizing the execution of an Advanced Funding Agreement with the Texas Department of Transportation for the Valley Chile Road Project.

Mr. Telles provided background and recommended approval.

Motion made by Mr. Smith, seconded by Mr. Reyes, and unanimously carried to **APPROVE** the resolution for Item 4.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, Ms. Stevens, Ms. Enriquez, and Ms. Perez
NAYS: None
ABSENT: None

5. Discussion and action on Board Resolutions authorizing the execution of amendments to the following instruments, as they relate to the Canutillo Roads and Sidewalks Project:

- (a) Work Authorization No. 2 with AECOM Technical Services, Inc.; and
- (b) Work Authorization No. 45 with Atkins North America, Inc.

Mr. Telles provided background information and recommended approval.

Motion made by Mr. Reyes, seconded by Ms. Perez, and unanimously carried to **APPROVE** the resolutions for Items 5(a) and 5(b).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, Ms. Stevens, Ms. Enriquez, and Ms. Perez
NAYS: None
ABSENT: None

6. Discussion and action on Board Resolutions authorizing the execution of amendments to the following instruments, as they relate to the Ascencion Street Improvements Project:

- (a) Interlocal Agreement with El Paso County; and
- (b) Work Authorization No. 4 with CEA Engineering Group, Inc.

Mr. Telles provided background information and recommended approval. Board Members Wilson, Smith, Reyes, and Stevens commented.

Motion made by Mr. Smith, seconded by Ms. Byrd, and unanimously carried to **APPROVE** the resolutions for Items 6(a) and 6(b).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, Ms. Stevens, Ms. Enriquez, and Ms. Perez
NAYS: None
ABSENT: None

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7. Discussion and action on Board Resolutions authorizing the execution of amendments to the following instruments, as they relate to the Countywide Passenger Shelters Project:
- (a) Work Authorization No. 2 with Dannenbaum Engineering Company – El Paso LLC; and
 - (b) Work Authorization No. 43 with Atkins North America, Inc.

Motion made by Mr. Reyes, seconded by Ms. Byrd, and unanimously carried to **APPROVE** the resolutions for Items 7(a) and 7(b).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, Ms. Stevens, Ms. Enriquez, and Ms. Perez
NAYS: None
ABSENT: None

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ITEM 9 WAS TAKEN BEFORE ITEM 8

8. Discussion and action on a Board Resolution authorizing the submission of applications for the placement of SunCycle stations on International Boundary and Water Commission property.

Mr. Telles provided background information and recommended approval. Robert Studer, CRRMA Director of Finance, and Board Members Reyes and Enriquez commented.

Motion made by Ms. Enriquez, seconded by Ms. Perez, and unanimously carried to **APPROVE** the resolution for Item 8.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, Ms. Stevens, Ms. Enriquez, and Ms. Perez
NAYS: None
ABSENT: None

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ITEM 9 WAS TAKEN BEFORE ITEM 8

9. Presentation and discussion on change orders recently approved by the Executive Director for the Mission Ridge and Canutillo Sidewalks and Shelters Projects.

Mr. Telles presented a PowerPoint.

NO ACTION was taken on Item 9.

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10. Discussion and action on the following reports, for the 2nd Quarter of Fiscal Year 2023:

- (a) Interim Financial Statement and Budget;
- (b) Investment Report;
- (c) El Paso Bike Share (SunCycle) Program; and
- (d) General Engineering Consultant Team’s use of local resources.

Mr. Studer provided an update. Board Members Wilson, Byrd, and Perez commented.

Motion made by Ms. Enriquez, seconded by Ms. Byrd, and unanimously carried to **APPROVE** the reports for Items 10(a), 10(b), 10(c), and 10(d).

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, Ms. Stevens, Ms. Enriquez, and Ms. Perez

NAYS: None

ABSENT: None

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11. Staff and Board Reports:

- (a) CRRMA Committee Membership;
- (b) Update on the Borderland Expressway Project;
- (c) Tornillo Shared Use Path Project Groundbreaking Event – April 27, 2023;
- (d) Update on the 88th Texas Legislative Session;
- (e) Status on the Mission Ridge Project; and
- (f) Status of the Pellicano Drive Widening Project.

Mr. Telles provided updates for Items 11(a), 11(b), and 11(c). Brian O’Reilly, outside counsel from Locke Lord, provided an update on Item 11(d). Item 11(e) was **DELETED**. Board Members Wilson and Smith commented.

Mr. Telles provided background on Item 11(f) for the public. The CRRMA Board then **RETIRED TO EXECUTIVE SESSION** at 9:53 a.m. pursuant to Texas Government Code Section 551.071 for the purpose of consulting with an attorney on Item 11(f).

The CRRMA Board **RECONVENED IN OPEN SESSION** at 10:44 a.m. after deliberations in executive session.

NO ACTION was taken on Item 11(f).

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- 12.** The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

NO ACTION was taken on this item.

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Motion was made by Ms. Enriquez, seconded by Ms. Perez, and unanimously carried to **ADJOURN** the CRRMA meeting at 10:45 a.m.

AYES: Ms. Wilson, Mr. Smith, Ms. Byrd, Mr. Reyes, Ms. Stevens, Ms. Enriquez,
and Ms. Perez
NAYS: None
ABSENT: None

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Dorothy M. (Sissy) Byrd
Board Treasurer / Secretary