

**CAMINO REAL REGIONAL MOBILITY AUTHORITY
BOARD RESOLUTION**

WHEREAS, the Camino Real Regional Mobility Authority (CRRMA) and Huitt-Zollars, Inc. (Engineer) entered into a Contract for Engineering Services dated September 11, 2019 (Contract) in order for the Engineer to provide various design services to the CRRMA, as may be requested from time to time, via execution of a Work Authorization; and

WHEREAS, the CRRMA and Engineer entered into Work Authorization No. 1 pursuant to the Contract, in order for the Engineer to provide design services for the completion of plans for a deceleration lane and additional work requested at the El Paso County Fabens Airport (Project); and

WHEREAS, the Engineer has completed the requested design services, the CRRMA has selected a construction contractor for the Project, and the CRRMA now desires to amend Work Authorization No. 1 in order for the Engineer to provide construction phase services.

NOW, THEREFORE, BE IT RESOLVED BY THE CAMINO REAL REGIONAL MOBILITY AUTHORITY:

THAT, the Executive Director be authorized to execute an amendment to Work Authorization No. 1 with Huitt-Zollars, Inc., including any additional documents or materials as may be required, for the provision of construction phase services for the Fabens Airport Deceleration Lane Improvements Project.

PASSED AND APPROVED THIS 10TH DAY OF MARCH 2021.

**CAMINO REAL
REGIONAL MOBILITY AUTHORITY**

ATTEST:

Joyce A. Wilson, Chair

Luis Rosas, Board Secretary

APPROVED AS TO CONTENT:

Raymond L. Telles
Executive Director

AMENDMENT NO. 1

**WORK AUTHORIZATION NO. 1
CONTRACT FOR ENGINEERING SERVICES**

THIS AMENDMENT NO. 1 is made pursuant to the terms and conditions of Article 5 of the Contract for Engineering Services dated September 11, 2019 (the "Contract"), entered into by and between the CAMINO REAL REGIONAL MOBILITY AUTHORITY (the "CRRMA"), and HUITT-ZOLLARS, INC., (the "Engineer").

This Amendment No. 1 seeks to amend Work Authorization No. 1 dated April 9, 2020, which was executed by and between the parties pursuant to the Contract for the development of the project known as Fabens Airport Expansion-Deceleration Lane (the "Project").

The terms and conditions of Work Authorization No. 1 are hereby supplemented to include the additional services identified in **EXHIBIT B-1** in exchange for the additional compensation enumerated within **EXHIBIT C-1**, both of which are attached hereto and incorporated herein for all purposes.

This Amendment No. 1 shall become effective on the date of final execution of the Parties hereto. All other terms and conditions of Work Authorization No. 1 not hereby amended are to remain in full force and effect.

IN WITNESS WHEREOF, this Amendment No. 1 is executed in duplicate counterparts and hereby accepted and acknowledged below.

**CAMINO REAL
REGIONAL MOBILITY AUTHORITY**

By: _____

Raymond L. Telles
Executive Director

Date: _____

HUITT ZOLLARS, INC.

By: _____

Name: _____

Date: _____

LIST OF EXHIBITS

- Exhibit B-1 Services to be provided by the Engineer
- Exhibit C-1 Fee Schedule/Budget

EXHIBIT B-1

SERVICES TO BE PROVIDED BY THE ENGINEER

I. PROJECT SUMMARY OF SUPPLEMENTAL SCOPE

Additional Professional Services have been requested by the County to provide construction phase services for the Fabens Airport Expansion-Deceleration Lane Project. These services generally will include management, response, tracking, evaluation and or approval of submittals, shop drawings, change orders, requests for information and attending meetings as requested.

II. SERVICES TO BE PROVIDED BY THE ENGINEER

The Scope of Services to be provided by the Engineer includes the following key elements:

- Project Management
- Construction Phase Services

A. Project Management and Administration

The project management and administration tasks shall include:

1. Progress Reporting
 - 1.1. Prepare and submit to the CRRMA monthly progress reports of activities completed during reporting period.
 - 1.2. Prepare and Submit invoices. The report shall be submitted as an attachment to the invoice submittal.

B. Construction Phase Services

1. Submittals
 - 1.1. Maintain a log of submittals received and processed
 - 1.2. Evaluate submittals for contract compliance with recommendation of approval or rejection with reason for rejection within timeframe stipulated.
2. Shop Drawings
 - 2.1 Evaluate shop drawings for contract compliance with recommendation of approval or rejection with reason for rejection within timeframe stipulated.
3. Change Orders

- 3.1 Develop Change Orders to include cost estimate, revised plan sheets and drawings and other information as requested within timeframe stipulated.
4. Request for Information
 - 4.1 Respond to Request for Information within timeframe stipulated.
5. Attend Meetings
 - 5.1. Attend meetings as requested by the CRRMA and provide meeting minutes and notes.

Deliverables

- Log of submittals received and processed
- Submittal recommendations of approval or rejection with reason for rejection as required
- Evaluate shop drawings for contract compliance with recommendation of approval/rejection
- Develop Change Orders to include cost estimate, revised plan sheets and drawings and other information as requested
- Respond to Request for Information
- Meeting minutes and notes

[END OF EXHIBIT]

EXHIBIT C-1

FEE ESTIMATE

Fee Summary	
Company	Fee
Huitt-Zollars, Inc.	\$27,576.53
Villaverde	\$0.00
Blanton	\$0.00
HVJ	\$0.00
Cobb Fendley	\$0.00
n/a	\$0.00
n/a	\$0.00
n/a	\$0.00
n/a	\$0.00
Total	\$27,576.53

WA No. 1 Amendment No. 1 Scope
 Fabens Airport Deceleration Lane-Construction Phase Services

Huitt-Zollars					
Rojas Road Improvements-Phase 2					
Summary by Task					
Task	Huitt-Zollars, Inc.	VillaVerde	Blanton	HVJ	Cobb-Fendley
A. Project Management	\$3,481.28				
B. Construction Administration	\$23,440.24				
Sub Totals	\$26,921.53	\$0.00	\$0.00	\$0.00	\$0.00
Direct Expenses	\$655.00				
Totals	\$27,576.53	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$27,576.53				
Participation Percentage	100.00%	0.00%	0.00%	0.00%	0.00%
Total DBE Percentage:	0.00%				
DBE	N	Y	Y	Y	N
Task					
A. Project Management	\$3,481.28	12.93%			
B. Construction Administration	\$23,440.24	87.07%			
	\$26,921.53				

Huitt-Zollars																	
Fabens Airport Expansion-Deceleration Lane																	
Task Description	Principal	Project Engineer	ET	ET 2	ET 3	Quality Manager	Admin / Clerical (Eng)	Registered Professional Land Surveyor	Survey Technician	3-man Survey Crew (Portal to Portal)	Senior Landscape Architect/Planner	Landscape Architect/Planner	Landscape Irrigator	Landscape Designer	Project Manager	TOTAL LABOR HOURS	TOTAL LABOR COST
A. Project Management																21	\$ 3,481.28
1. Project Management/Work Plan																21	\$ 3,481.28
1.1 Prepare and submit to the CFRMA monthly progress report activities completed during reporting period.		3					3									6	\$ 2,078.92
1.2 Prepare and submit invoices. The report shall be submitted as and attachment to the invoice submittal.		3					3									3	\$ 1,402.36
HOURS SUB-TOTALS	0	6	0	0	0	0	6	0	0	0	0	0	0	0	0	9	21
TOTAL LABOR COSTS	\$0.00	\$951.26	\$0.00	\$0.00	\$0.00	\$0.00	\$500.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,029.66	\$3,481.28
% DISTRIBUTION OF STAFF HOURS	0.00%	28.57%	0.00%	0.00%	0.00%	0.00%	28.57%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	42.86%	
B. Surveying																64	\$ 23,440.24
1. Submittal																28	\$ 4,674.42
1.1 Maintain a log of submittals received and processed		4					4									10	\$ 1,418.78
1.2 Evaluate submittals for contract compliance with recommendations of approval or rejection with reason for rejection within timeframe stipulated.		12													6	18	\$ 3,255.64
2. Shop Drawings																18	\$ 12,128.47
2.1 Evaluate shop drawings for contract compliance with recommendation of approval or rejection with reason for rejection within timeframe stipulated.		12													6	18	\$ 3,255.64
3. Change Orders																32	\$ -
3.1 Develop Change Orders to include cost estimate, revised plan sheets, and drawings and other information as requested within timeframe stipulated.		24													8	32	\$ 5,609.20
4. Request for Information (RFI)																18	\$ -
4.1 Respond to Request for Information within timeframes stipulated.		12													6	18	\$ 3,255.64
5. Deliverables																38	\$ 6,845.33
5.1 Attend meetings as requested by the CFRMA and provide meeting minutes and notes.		16					6								16	38	\$ 6,845.33
HOURS SUB-TOTALS	0	80	0	0	0	0	10	0	0	0	0	0	0	0	0	44	134
TOTAL LABOR COSTS	\$0.00	\$12,683.52	\$0.00	\$0.00	\$0.00	\$0.00	\$833.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,922.79	\$23,440.24
% DISTRIBUTION OF STAFF HOURS	0.00%	59.70%	0.00%	0.00%	0.00%	0.00%	7.46%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	32.84%	
TOTAL PROJECT HOURS	0	86	0	0	0	0	16	0	0	0	0	0	0	0	0	53	155
PROJECT TOTALS	\$0.00	\$13,634.78	\$0.00	\$0.00	\$0.00	\$0.00	\$1,334.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,952.45	\$26,921.53
TOTAL PROJECT % DISTRIBUTION OF STAFF HOURS	0.00%	55.46%	0.00%	0.00%	0.00%	0.00%	10.22%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	34.19%	