

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
Meeting Held via Telephone and Video Conference
August 26, 2020
9:30 a.m.

BOARD MINUTES

Pursuant to the suspension of certain open meetings laws by Governor Greg Abbott relating to statewide continuity of essential services and activities during the COVID-19 disaster, the August 26, 2020 CRRMA Board meeting was held by telephone and video conference. The meeting was called to order at 9:33 a.m. CRRMA Board Chair Joyce Wilson present and presiding. The following board members were present:

Joyce Wilson
Jim Smith
Luis Rosas
Patrick Byrne
Nick La Mantia
Marco Zaragoza (arrived at 9:47)

The following board member was absent.
Michael Norwich Jr.

AGENDA

1. Call to Order and Public Comments.

The meeting was called to order at 9:33 a.m. No public comments were received.
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2. Recognition of former board members: Joe D. Wardy, Les Parker, and Joe R. Fernandez.

Board members Joyce Wilson, Jim Smith, and Luis Rosas commented. Public comment was made by Joe Fernandez.
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3. Discussion and action on the election of officers: Vice Chair, Treasurer, Secretary, and Alternate Secretary.

Motion made by Ms. Wilson, seconded by Mr. Smith and unanimously carried to **APPROVE** Jim Smith as Vice-Chair, Michael Norwich Jr. as Treasurer, and Luis Rosas as Secretary.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, and Mr. La Mantia
NAYS: None
ABSENT: Mr. Norwich and Mr. Zaragoza

4. Adoption of Minutes for the CRRMA Board meeting of July 8, 2020.

Motion made by Mr. Smith, seconded by Mr. Rosas and unanimously carried to **APPROVE** the minutes.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, and Mr. La Mantia
NAYS: None
ABSENT: Mr. Norwich and Mr. Zaragoza

5. Discussion and action on a Board Resolution adopting the CRRMA Budget for Fiscal Year 2021, as recommended by the CRRMA Finance Committee.

Mr. Robert Studer, CRRMA Director of Finance, provided background information and recommended approval of the budget. Board Members Wilson, Smith, La Mantia, and Byrne commented.

Motion made by Mr. Smith, seconded by Ms. Wilson and unanimously carried to **APPROVE** the Board Resolution for Item 5.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, Mr. La Mantia, and Mr. Zaragoza
NAYS: None
ABSENT: Mr. Norwich

6. Presentation, discussion and action on a Board Resolution selecting a firm to provide professional auditing services pursuant to the CRRMA's Request for Qualifications issued on June 5, 2020 and authorizing the Executive Director to negotiate and execute an engagement letter with such firm.

Mr. Studer provided background information and recommended approval. Public comment was received by Mr. Tello Cabrera.

Motion made by Mr. Smith, seconded by Mr. Rosas and unanimously carried to **APPROVE** the Board Resolution for Item 6.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, Mr. La Mantia, and Mr. Zaragoza
NAYS: None
ABSENT: Mr. Norwich

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7. Discussion and action on Board Resolutions authorizing the Executive Director to execute engagement letters with Peña Briones McDaniel, providing:
- (a) certified professional accounting work related to general CRRMA activities; and
 - (b) audit services related to the Vehicle Registration Fee program.

Mr. Studer provided background and recommended approval.

Motion made by Mr. Smith, seconded by Ms. Wilson and unanimously carried to **APPROVE** the Board Resolutions for Item 7.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, Mr. La Mantia, and Mr. Zaragoza
NAYS: None
ABSENT: Mr. Norwich

8. Discussion and action on Board Resolutions, as they relate to the I-10 Widening Project from the Regional Mobility Strategy 2020, authorizing the:
- (a) execution of a Second Amendment to an Agreement with Respect to Transportation Reinvestment Zone Number Two, with the City of El Paso; and
 - (b) submission of a loan application to the State Infrastructure Bank.

Mr. Raymond Telles, CRRMA Executive Director provided background and recommended approval. Board members Smith and Byrne commented.

Motion made by Mr. Smith, seconded by Mr. Byrne and unanimously carried to **APPROVE** the Board Resolutions for Item 8.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, Mr. La Mantia, and Mr. Zaragoza
NAYS: None
ABSENT: Mr. Norwich

9. Discussion and action on a Board Resolution authorizing the execution of the following instruments, as they relate to the Valley Chile Road Project from the Regional Mobility Strategy 2020:
- (a) Interlocal Agreement with the Village of Vinton for a portion of the project funding;
 - (b) Interlocal Agreement – VRF Project Development Agreement with El Paso County for a portion of the project funding;
 - (c) Work Authorization No. 2 with Huitt-Zollars, Inc. for design services; and

(d) Work Authorization No. 40 with Atkins North America, Inc. for oversight services.

Mr. Telles provided background and recommended approval. Board member Smith commented.

Motion made by Mr. Smith, seconded by Mr. Rosas and unanimously carried to **APPROVE** the Board Resolutions for Item 9.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, Mr. La Mantia, and Mr. Zaragoza

NAYS: None

ABSENT: Mr. Norwich

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- 10.** Discussion and action on a Board Resolution authorizing the Executive Director to execute an amendment to Work Authorization No. 1 with AECOM Technical Services, Inc. for survey activities on the El Paso County Bus Shelter and Sidewalk Program.

Mr. Telles provided background and recommended approval

Motion made by Mr. Smith, seconded by Mr. Byrne and unanimously carried to **APPROVE** the Board Resolution for Item 10.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, Mr. La Mantia, and Mr. Zaragoza

NAYS: None

ABSENT: Mr. Norwich

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- 11.** Discussion and action on a Board Resolution authorizing the Executive Director to execute an extension of the agreement with Atkins North America, Inc., as the CRRMA's general engineering consultant, through July 24, 2021.

Mr. Telles provided background and recommended approval. Board member Smith commented.

Motion made by Mr. Smith, seconded by Mr. Zaragoza and unanimously carried to **APPROVE** the Board Resolution for Item 11.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, Mr. La Mantia, and Mr. Zaragoza

NAYS: None

ABSENT: Mr. Norwich

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12. Presentation and discussion on change orders recently approved by the Executive Director for the 2013 El Paso County Comprehensive Mobility Plan and the Winn Road Project.

Mr. Telles presented a PowerPoint presentation.

NO ACTION was taken on Item 12.

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13. Discussion and action on Board Resolutions for the following items, as they relate to the employment of the Executive Director, in order to:

- (a) approve the Annual Performance Evaluation and authorize the CRRMA Chair to communicate the results of the Evaluation to the City of El Paso and take other actions as necessary; and
- (b) approve of the terms for continued employment of the CRRMA's Executive Director and authorize the CRRMA to continue to reimburse the City of El Paso for the employment of the Executive Director.

The CRRMA Board **RETIRED** into executive session at 10:44 a.m. pursuant to Texas Government Code Section 551.071, for the purpose of consulting with legal counsel for deliberations regarding legal issues and Section 551.074 personnel matters on agenda Items 13(b) and 13(b).

The Board exited executive session and **RECONVENED** the meeting of the Camino Real Regional Mobility Authority Board at 11:02 a.m.

Motion made by Board Chair Wilson and seconded by Mr. Smith to **TABLE** Item 13(a) to the September 9th Board meeting.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, Mr. La Mantia, and Mr. Zaragoza
NAYS: None
ABSENT: Mr. Norwich

NO ACTION was taken on Item 13(b).

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14. The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

NO ACTION was taken on this item.

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Motion was made to **ADJOURN** the meeting at 11:09 a.m. by Mr. Smith, seconded by Mr. Byrne and unanimously carried to adjourn.

AYES: Ms. Wilson, Mr. Smith, Mr. Rosas, Mr. Byrne, Mr. La Mantia, and Mr. Zaragoza
NAYS: None
ABSENT: Mr. Norwich

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Luis Rosas, Board Secretary