

**CAMINO REAL REGIONAL MOBILITY AUTHORITY (CRRMA)
TITLE VI COMPLIANCE PLAN**

I. Title VI Coordinator, Policy Statement and Assurances

- CRRMA Executive Director named Title VI Coordinator on January 25, 2012
- CRRMA Title VI Policy Statement Executed on January 25, 2012
- CRRMA Title VI Assurances Executed on January 25, 2012

II. Title VI Coordinator Responsibilities

- Coordinate efforts with TxDOT's DBE Program administrators
- Maintain CRRMA's DBE Program information on CRRMA website
- Respond to questions from the public and private sector regarding DBE program
- Participate in all procurement document preparation and proposal reviews to ensure compliance with Title VI/DBE guidelines and nondiscrimination process
- Supervise procurement documents to ensure proper DBE/Title VI documentation is incorporated into all contracts subject to Title VI, including but not limited to Appendix A of the Standard Title VI Assurances
- Investigate violations and assessments of sanctions for documented violations
- Participate in TxDOT sponsored training classes
- Maintain list of discrimination complaints and lawsuits against the CRRMA
- Maintain list of efforts to ensure nondiscrimination on the basis of nation of origin and efforts to ensure that limited English proficient persons have access to CRRMA programs and services
- Maintain list of efforts to ensure nondiscrimination in CRRMA's public participation process

III. Title VI External Discrimination Complaint Processing Procedure

- Provide External Discrimination Complaint Form via CRRMA website (English and Spanish versions to be made available)
- Provide External Discrimination Complaint Process/Procedures via CRRMA website

IV. Title VI Data Collection/Maintenance/Analysis Efforts

- Upon receipt of any Title VI complaints or lawsuits against the CRRMA, maintain such information for a minimum of three years, per Complaint Process/Procedures document
- Maintain list of efforts to ensure nondiscrimination on the basis of nation of origin and efforts to ensure that limited English proficient persons have access to CRRMA programs and services
- Collect and analyze statistical data to ensure nondiscrimination in RMA programs and activities

V. Process to ensure nondiscrimination in the award of contracts

- CRRMA includes contract-specific goals consistent with goals set by TxDOT
- Process for award of contracts includes DBE goals and points for DBE entities
- Attorneys responsible for CRRMA contracts must ensure inclusion of all applicable Title VI references, including but not limited to Appendix A of the Standard Title VI Assurances

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