

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
City Council Chambers of El Paso City Hall
801 Texas Ave, El Paso, Texas 79901
February 12, 2020
9:00 a.m.

BOARD MINUTES

The Camino Real Regional Mobility Authority (CRRMA) Board met at the above location and date. The meeting was called to order at 9:05 a.m. CRRMA Board Chair Joyce Wilson present and presiding. The following board members were present:

- Joyce Wilson (left at 10:35 a.m.)
- Joe Wardy
- Les Parker
- Joe Fernandez
- Jim Smith
- Michael Norwich Jr.

No board members were absent.

AGENDA

1. Call to Order and Public Comments

The meeting was called to order at 9:05 a.m. No public comments were made.

2. Adoption of Minutes for the CRRMA Board meeting of January 8, 2020.

Motion made by Mr. Fernandez, seconded by Mr. Smith and unanimously carried to **APPROVE** the minutes.

- AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith and Mr. Norwich
- NAYS: None
- ABSENT: None

3. Presentation, discussion and action on the Fiscal Year 2019 Audited Financial Report.

Mr. Raymond Telles, Executive Director, introduced Item 3. Vanessa Alarcon of Gibson, Ruddock, Patterson LLC, provided background on the item. Board Member Parker noted, as Chair of the Finance Committee, that the Finance Committee received the report and approved a motion to recommend the full CRRMA Board approve the report. Board Member Smith commented.

Motion made by Mr. Parker, seconded by Mr. Smith and unanimously carried to **APPROVE** Item 3, the Fiscal Year 2019 Audited Financial Report.

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith, and Mr. Norwich
NAYS: None
ABSENT: None

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4. Discussion and action on the 2020 Strategic Planning document resulting from the Work Session of January 8, 2020.

Mr. Telles provided background on the item and Board Members Wilson, Wardy, and Smith commented.

Motion made by Mr. Parker, seconded by Mr. Smith and unanimously carried to **APPROVE** Item 4.

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith and Mr. Norwich
NAYS: None
ABSENT: None

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5. Presentation by the El Paso Metropolitan Planning Organization and discussion and action on a Board Resolution expressing support for the El Paso Regional Mobility Strategy 2020.

Mr. Eduardo Calvo, Executive Director of the El Paso Metropolitan Planning Organization presented a PowerPoint on Item 5. Mr. Telles and Board Members Wilson, Wardy, Smith, and Norwich commented. Public comment was received from Sito Negron, Robert Storch, and Fred Evans.

Motion made by Mr. Fernandez, seconded by Mr. Smith and carried to **APPROVE** the Board Resolution Item 5.

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Smith
NAYS: None
ABSTAIN: Mr. Norwich
ABSENT: None

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6. Presentation, discussion and action on Board Resolutions for the following instruments related to the CRRMA’s recent procurement for the Pellicano Drive Widening Project:
- (a) Second Amendment to the Interlocal Agreement VRF Project Development Agreement with the County of El Paso for the provision of construction funding;
 - (b) Agreement with the El Paso Water Utility, Public Service Board for construction of certain water and wastewater facilities;
 - (c) Second Amendment to Work Authorization No. 3 with CEA Engineering Group, Inc. for design services during construction; and
 - (d) Amendment to Work Authorization No. 27.8 with Atkins North America, Inc. for construction engineering and inspection services.

Mr. Telles provided background on the item and recommended approval. Board Member Smith commented.

Motion made by Mr. Fernandez, seconded by Mr. Parker and unanimously carried to **APPROVE** the Board Resolutions for Item 6(a), Item 6(b), Item 6(c) and Item 6(d).

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith and Mr. Norwich
 NAYS: None
 ABSENT: None

7. Presentation, discussion and action on Board Resolutions for the following instruments related to the Mission Ridge Blvd., Phase 2 Project:
- (a) Amendment to the Interlocal Agreement VRF Project Development Agreement with the County of El Paso for the provision of additional construction funds;
 - (b) Change Order No. 1 with J.A.R. Construction, Inc. for the provision of additional construction activities (northern relief route); and
 - (c) Amendment to Work Authorization No. 27.7 with Atkins North America, Inc. for additional construction management services.

Mr. Telles presented a PowerPoint presentation and recommended approval.

Motion made by Mr. Wardy seconded by Mr. Parker and unanimously carried to **APPROVE** the Board Resolutions for Item 7(a), Item 7(b) and Item 7(c).

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith and Mr. Norwich
 NAYS: None
 ABSENT: None

ITEMS 8, 9, 10 AND 12 WERE TAKEN IN ORDER, AFTER ITEM 11.

8. Discussion and action on a Board Resolution authorizing the Executive Director to execute a Management Services Agreement with the City of El Paso.

Mr. Telles provided background information and recommended approval.

Motion made by Mr. Parker, seconded by Mr. Norwich and unanimously carried to **APPROVE** the Board Resolution for Item 8.

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith and Mr. Norwich

NAYS: None

ABSENT: None

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9. Discussion and action on a Board Resolution establishing scoring criteria and authorizing the issuance of a procurement for financial advisory services.

Board Member Parker noted, as Chair of the Finance Committee, that the Finance Committee reviewed the scoring criteria and approved a motion to recommend the full CRRMA Board approve the resolution.

Motion made by Mr. Parker, seconded by Mr. Norwich and unanimously carried to **APPROVE** the Board Resolution for Item 9.

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith and Mr. Norwich

NAYS: None

ABSENT: None

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10. Presentation, discussion and action on a Board Resolution authorizing submission of an annual compliance report to TxDOT.

Motion made by Mr. Fernandez, seconded by Mr. Norwich and unanimously carried to **APPROVE** the Board Resolution for Item 10.

AYES: Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith and Mr. Norwich

NAYS: None

ABSENT: Ms. Wilson

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ITEM 11 WAS TAKEN OUT OF ORDER, AFTER ITEM 7 AND BEFORE ITEM 8.

11. Discussion and action on the election of CRRMA Officers:

(a) Vice Chair;

- (b) Treasurer;
- (c) Secretary; and
- (d) Alternate Secretary

Mr. Telles provided background information. Board Members Wilson and Norwich commented.

Motion made by Mr. Smith, seconded by Mr. Wardy and unanimously carried to **REAPPOINT THE CURRENT OFFICERS.**

AYES: Ms. Wilson, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith and Mr. Norwich
 NAYS: None
 ABSENT: None

12. Discussion on the following items, for notation only:

- (a) Recent 2013 El Paso County Comprehensive Mobility Plan Change Orders;
- (b) 2020 Transportation Forum;
- (c) Report on a recent budget transfer; and
- (d) Report on Financial Activity from Q1 of FY2020

Mr. Gil Gardner from the CRRMA’s general engineering consultant team presented a PowerPoint presentation for Item 12(a).

Mr. Telles provided background information on Item 12(b).

Mr. Studer provided background information on Items 12(c) and 12(d).

NO ACTION was taken on Items 12(a), 12(b), 12(c) or 12(d).

13. The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

NO ACTION was taken on this item.

Motion was made to **ADJOURN** the meeting at 10:43 a.m. by Mr. Parker, seconded by Mr. Fernandez and unanimously carried to adjourn.

AYES: Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Smith and Mr. Norwich
NAYS: None
ABSENT: Ms. Wilson

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Joe R. Fernandez, Board Secretary