

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
City Council Chambers, 1st Floor of El Paso City Hall
300 N. Campbell, El Paso, Texas 79901
August 14, 2019
9:00 a.m.

BOARD MINUTES

The Camino Real Regional Mobility Authority (CRRMA) Board met at the above place and date. The meeting was called to order at 9:04 a.m. CRRMA Board Chair Joyce Wilson present and presiding. The following board members were present:

Joyce Wilson
Joe Wardy
Joe Fernandez
Jim Smith

The following board member was absent:

Les Parker

AGENDA

1. Call to Order and Public Comments

The meeting was called to order at 9:04 a.m. No public comments were made.
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2. Recognition of David C. Nemir, immediate past Alternate Secretary of the CRRMA.

Executive Director Raymond Telles, Board Chair Joyce Wilson and Mr. Nemir commented.
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3. Discussion and action on the election of an Alternate Secretary.

Motion made by Mr. Smith, seconded by Ms. Wilson and unanimously carried to **ELECT** Mr. Smith as Alternate Secretary.

AYES: Ms. Wilson, Mr. Wardy, Mr. Fernandez and Mr. Smith
NAYS: None
ABSENT: Mr. Parker
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4. Adoption of Minutes for the CRRMA Board meeting of July 10, 2019.

Motion made by Mr. Smith, seconded by Mr. Fernandez and unanimously carried to **APPROVE** the minutes.

AYES: Ms. Wilson, Mr. Wardy, Mr. Fernandez, and Mr. Smith
NAYS: None
ABSENT: Mr. Parker

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5. Discussion and action on Board Resolutions to authorize the Executive Director to enter into master contracts for engineering services with the following firms:

- (a) Moreno Cardenas, Inc.; and
- (b) Dannenbaum Engineering Company – El Paso LLC.

Mr. Telles provided background on the items.

Motion made by Mr. Fernandez, seconded by Mr. Wardy and unanimously carried to **APPROVE** Items 5(a) and 5(b).

AYES: Ms. Wilson, Mr. Wardy, Mr. Fernandez, and Mr. Smith
NAYS: None
ABSENT: Mr. Parker

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6. Presentation and discussion on change orders recently approved by the Executive Director for the 2013 El Paso County Comprehensive Mobility Plan:

Mr. Edgar Fino of the CRRMA's General Engineering Consultant presented a PowerPoint.

NO ACTION was taken on Item 6.

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7. Discussion and action on a Board Resolution adopting the CRRMA Budget for Fiscal Year 2020, as reviewed by the CRRMA Finance Committee.

Robert Studer, Director of Finance, presented a PowerPoint presentation. Board Members Wilson, Wardy and Smith commented.

Motion made by Mr. Wardy, seconded by Mr. Fernandez and unanimously carried to **APPROVE** the Board Resolution for Item 7.

AYES: Ms. Wilson, Mr. Wardy, Mr. Fernandez, and Mr. Smith
NAYS: None
ABSENT: Mr. Parker

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8. Discussion and action on Board Resolutions authorizing the Executive Director to execute one or more engagement letters with the following firms:

- (a) Gibson Ruddock Patterson, LLC for the fiscal year 2019 annual audit; and
- (b) Peña Briones McDaniel, Co. for the provision of certified public account services.

Mr. Studer provided background on Item 8(a). Board Members Fernandez, and Wardy commented.

Motion made by Mr. Fernandez, seconded by Mr. Smith and unanimously carried to **APPROVE** the Board Resolution for Item 8(a).

AYES: Ms. Wilson, Mr. Wardy, Mr. Fernandez and Mr. Smith
NAYS: None
ABSENT: Mr. Parker

Mr. Studer provided background on Item 8(b), which included two engagement letters. Board Members Wilson and Wardy commented.

Motion made by Mr. Wardy, seconded by Mr. Smith and unanimously carried to **APPROVE** the two Board Resolutions for Item 8(b).

AYES: Ms. Wilson, Mr. Wardy, Mr. Fernandez and Mr. Smith
NAYS: None
ABSENT: Mr. Parker

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9. Presentation and required training on ethics and the requirements of the CRRMA Internal Compliance Program.

Mr. Brian O'Reilly, outside counsel to the CRRMA, presented a PowerPoint. Board Chair Wilson commented.

NO ACTION was taken on Item 9.

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NOTE: ITEMS 10(B), 11(A) AND 11(B) WERE READ INTO THE RECORD AND TAKEN TOGETHER.

10. Presentation, discussion and possible action on the following items.

- (a) Establishing a date for a CRRMA Board strategic planning session; and
- (b) CRRMA's role on the Border West Expressway Project.

Mr. Telles and Board Members Wilson, Wardy, Smith and Fernandez commented on Item 10(a).

NO ACTION was taken on Item 10(a).

11. Discussion and action on Board Resolutions for the following items, as they relate to the employment of the Executive Director, in order to:

- (a) approve the Annual Performance Evaluation and authorize the CRRMA Chair to communicate the results of the Evaluation to the City of El Paso and take other actions as necessary; and
- (b) approve of the terms for continued employment of the CRRMA's Executive Director and authorize the CRRMA to continue to reimburse the City of El Paso for the employment of the Executive Director.

Motion made by Mr. Wardy, seconded by Mr. Fernandez and unanimously carried to **RETIRE** into executive session at 9:55 a.m. pursuant to Texas Government Code Section 551.071, for the purpose of consulting with legal counsel for deliberations regarding legal issues and Section 551.074 personnel matters on agenda Items 10(b), 11(a) and 11(b).

AYES: Ms. Wilson, Mr. Wardy, Mr. Fernandez and Mr. Smith

NAYS: None

ABSENT: Mr. Parker

The Board exited executive session and **RECONVENED** the meeting of the Camino Real Regional Mobility Authority Board at 10:54 a.m.

NO ACTION was taken on Item 10(b).

Motion made by Mr. Wardy, seconded by Mr. Smith and unanimously carried to **APPROVE** Item 11(a) including a one-time lump sum payment of \$6,000.00.

AYES: Ms. Wilson, Mr. Wardy, Mr. Fernandez and Mr. Smith

NAYS: None

ABSENT: Mr. Parker

Motion made by Mr. Fernandez, seconded by Mr. Wardy and unanimously carried to **APPROVE** Item 11(b).

AYES: Ms. Wilson, Mr. Wardy, Mr. Fernandez and Mr. Smith

NAYS: None

ABSENT: Mr. Parker

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12. The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

NO ACTION was taken on this item.

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Motion was made to **ADJOURN** the meeting at 11:03 a.m. by Mr. Smith, seconded by Mr. Wardy and unanimously carried to adjourn.

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Joe R. Fernandez, Board Secretary