

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
City Council Chambers, 1st Floor of El Paso City Hall
300 N. Campbell, El Paso, Texas 79901
April 10, 2019
9:00 a.m.

BOARD MINUTES

The Camino Real Regional Mobility Authority (CRRMA) Board met at the above place and date. The meeting was called to order at 9:03 a.m. CRRMA Board Chair Susan Melendez present and presiding. The following board members were present:

Susan Melendez
Joe Wardy
Les Parker
Joe Fernandez
David Nemir
Marty Reyes
Jim Smith

AGENDA

1. Call to Order and Public Comments

The meeting was called to order at 9:03 a.m. No public comments were made.

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2. Adoption of Minutes for the CRRMA Board meeting of February 13, 2019.

Motion made by Mr. Parker, seconded by Mr. Nemir and unanimously carried to **APPROVE** the minutes.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
NAYS: None
ABSENT: None

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3. Presentation, discussion and action on the following items:

- (a) Fiscal Year 2018 Audited Financial Report;
- (b) Financial Activity, 2nd Quarter of Fiscal Year 2019;

- (c) Board Resolution adopting an updated Investment Policy; and
- (d) Board Resolution authorizing submission of an annual compliance report to TxDOT.

Mr. Robert Studer, Director of Finance, introduced Item 3(a). Craig Gibson of Gibson, Ruddock, Patterson LLC, presented a PowerPoint and Board Members Melendez, Nemir and Smith commented. Board Member Parker noted, as Chair of the Finance Committee, that the Finance Committee received the report and approved a motion to recommend the full CRRMA Board approve the report.

Motion made by Mr. Parker, seconded by Mr. Nemir and unanimously carried to **APPROVE** Item 3(a), the Fiscal Year 2018 Audited Financial Report.

- AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
- NAYS: None
- ABSENT: None

Mr. Studer presented a PowerPoint for item 3(b) and Board Members Melendez, Nemir and Fernandez commented.

NO ACTION was taken on item 3(b).

Mr. Studer introduced Item 3(c) while Raymond Telles, Executive Director, introduced Item 3(d). These items were considered by one motion.

Motion made by Mr. Parker, seconded by Mr. Fernandez and unanimously carried to **APPROVE** Items 3(c) and 3(d).

- AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
- NAYS: None
- ABSENT: None

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4. Presentation, discussion and action on the following Board Resolutions, as they relate to the El Paso County Fabens Airport, which would authorize the:

- (a) Chair to execute an Interlocal Agreement with the County of El Paso to fund a Master Zoning Plan;
- (b) Executive Director to execute Work Authorization No. 34 with Atkins North America, Inc. to develop said Master Zoning Plan; and
- (c) Chair to execute an Interlocal Agreement with the County of El Paso for the design and construction of facility improvements, including hangars and other enhancements.

Mr. Telles presented a PowerPoint presentation for Items 4(a), (b) and (c). Mr. Telles commented. Mr. Sal Alonzo from the County of El Paso, Mr. Carlos Gallinar from Gallinar Planning & Development, and Board Members Parker, Smith, Nemir, and Melendez commented.

Motion made by Mr. Parker, seconded by Mr. Wardy and unanimously carried to **APPROVE** Items 4(a), 4(b), and 4(c).

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith

NAYS: None

ABSENT: None

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5. Discussion and action on a Board Resolution establishing scoring criteria and authorizing the issuance of a procurement for the selection of one or more professional engineering firms for various indefinite deliverable contracts.

Mr. Telles presented a PowerPoint for Item 5 and Board Members Wardy, Smith, and Nemir commented.

Motion made by Mr. Fernandez, seconded by Mr. Smith and unanimously carried to **APPROVE** Item 5.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith

NAYS: None

ABSENT: None

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6. Discussion and action to authorize the Chair to execute a First Amendment to the Interlocal Agreement for Project Reimbursements with the City of El Paso for the El Paso Streetcar Project.

Mr. Telles provided background on the item and recommended approval.

Motion made by Mr. Smith, seconded by Mr. Wardy and unanimously carried to **APPROVE** Item 6.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith

NAYS: None

ABSENT: None

7. Discussion and action on a Board Resolution authorizing the Executive Director to execute an Amendment to the Local Transportation Project Advance Funding Agreement with the Texas Department of Transportation for the Pellicano Road Project.

Mr. Telles provided background on the item and recommended approval.

Motion made by Mr. Wardy, seconded by Mr. Nemir and unanimously carried to **APPROVE** Item 7.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
NAYS: None
ABSENT: None

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8. Presentation, update and discussion on change orders recently approved by the Executive Director for the following programs or projects:

- (a) 2013 El Paso County Comprehensive Mobility Plan; and
- (b) El Paso Streetcar Project.

Mr. Edgar Fino from the CRRMA's general engineering consultant team presented a PowerPoint presentation for Item 8(a). Mr. Telles commented.

Mr. Gil Gardner from the CRRMA's general engineering consultant team presented a PowerPoint presentation for Item 8(a). Mr. Telles and Board Members Melendez, Wardy, and Smith commented.

NO ACTION was taken on Items 8(a) or (b).

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9. Presentation and discussion on the following FY2019, 2nd Quarter performance reports:

- (a) El Paso Bike Share (SunCycle) Program; and
- (b) General Engineering Consultant Teams' use of local resources.

Mr. Studer presented a PowerPoint presentation for Item 9(a). Board Members Melendez and Wardy commented.

Mr. Edgar Fino from the CRRMA's general engineering consultant team presented a PowerPoint presentation for Item 9(b).

NO ACTION was taken on Items 9(a) or (b).

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10. Update, discussion and action on the Executive Director’s Report:

- (a) March Quarterly Updates: El Paso Streetcar, 2013 El Paso County Comprehensive Mobility Plan, Borderland Expressway Project; and
- (b) Texas Open Meetings Act – Recent Ruling from the Texas Criminal Court of Appeals.

Mr. Telles provided background information on the items.

NO ACTION was taken on Items 10(a) or (b).

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11. The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

NO ACTION was taken on this item.

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Motion was made to **ADJOURN** the meeting at 11:01 a.m. by Mr. Wardy, seconded by Mr. Nemir and unanimously carried to adjourn.

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Joe R. Fernandez, Board Secretary