

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
City Council Chambers, 1st Floor of El Paso City Hall
300 N. Campbell, El Paso, Texas 79901
February 13, 2018
9:00 a.m.

BOARD MINUTES

The Camino Real Regional Mobility Authority (CRRMA) Board met at the above place and date. The meeting was called to order at 9:00 a.m. CRRMA Board Chair Susan Melendez present and presiding. The following board members were present:

Susan Melendez
Joe Wardy
Les Parker
Joe Fernandez
David Nemir
Marty Reyes
Jim Smith

AGENDA

1. Call to Order and Public Comments

The meeting was called to order at 9:00 a.m. No public comments were made.

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2. Adoption of Minutes for the CRRMA Board meeting of December 12, 2018.

Motion made by Mr. Wardy, seconded by Mr. Parker and unanimously carried to **APPROVE** the minutes.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
NAYS: None
ABSENT: None

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3. Discussion and action on the following presentations:

- (a) Reimagine I-10 Project – Texas Department of Transportation (TxDOT); and
- (b) CRRMA’s Financial Activity for the 1st Quarter of FY19 – City of El Paso.

Mr. Raymond Telles, Executive Director, introduced Item 3(a). Mr. Hugo Hernandez from the Texas Department of Transportation introduced their consultant who presented a PowerPoint. Board Members Melendez, Wardy and Smith commented.

Mr. Robert Studer, Director of Finance, introduced Item 3(b). Charlie Lino, Assistant Comptroller with the City of El Paso, presented a PowerPoint and Board Members Melendez, Nemir and Smith commented.

NO ACTION was taken on these items.

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4. Presentation, update and discussion on change orders recently approved by the Executive Director for the following programs or projects:

- (a) 2013 El Paso County Comprehensive Mobility Plan; and
- (b) El Paso Streetcar Project.

Mr. Edgar Fino from the CRRMA's general engineering consultant team presented a PowerPoint presentation for Item 4(a). Mr. Telles commented.

Mr. Gil Gardner from the CRRMA's general engineering consultant team presented a PowerPoint presentation for Item 4(b). Mr. Telles and Board Members Wardy and Nemir commented.

NO ACTION was taken on these items.

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5. Discussion and action on a Board Resolution authorizing Change Order No. 4 to the Rail Vehicle Contract for Remanufacture of PCC Cars with Brookville Equipment Corporation, as it relates to the El Paso Streetcar Project.

Mr. Telles presented a PowerPoint for Item 5 and Board Member Nemir commented.

Motion made by Mr. Nemir, seconded by Ms. Reyes and unanimously carried to **APPROVE** Item 5.

- AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
- NAYS: None
- ABSENT: None

6. Discussion and action on Board Resolutions related to the development of the Zaragoza POE, Pan American Drive & Winn Road Build/Improvements Project (Winn Road), in order to authorize:
- (a) the Chair to execute an Interlocal Agreement with the City of El Paso, for the construction of Winn Road; and
 - (b) the Executive Director to execute an Agreement with the El Paso Water Utilities, Public Service Board for construction of certain water and wastewater facilities within Winn Road; and
 - (c) the Executive Director to execute Work Authorization No. 28.3 with Atkins North America, Inc. for construction management services.

Items 6(a), (b) and (c) were taken together. Mr. Telles provided background on the items and recommended approval.

Motion made by Mr. Fernandez, seconded by Ms. Reyes and unanimously carried to **APPROVE** Items 6(a), (b) and (c).

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
NAYS: None
ABSENT: None

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7. Discussion and action on a Board Resolution authorizing the CRRMA Board Chair to execute an Interlocal Agreement with the County of El Paso for the provision of additional accounting and reporting services related to the oversight and management of the Vehicle Registration Fee Bond Program.

Mr. Telles provided background on the item and recommended approval.

Motion made by Mr. Nemir, seconded by Mr. Parker and unanimously carried to **APPROVE** Item 7.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
NAYS: None
ABSENT: None

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8. Discussion and action on Board Resolutions related to the development of a procurement to select one or more professional engineering services firms for indefinite deliverable contracts, which would authorize:

- (a) the Chair to execute an Interlocal Agreement with the County of El Paso for required funding; and
- (b) the Executive Director to execute Work Authorization No. 33 with Atkins North America, Inc. for development of the procurement documents.

These items were taken together. Mr. Telles provided background on the items and recommended approval.

Motion made by Mr. Smith, seconded by Mr. Parker and unanimously carried to **APPROVE** Items 8(a) and (b).

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
NAYS: None
ABSENT: None

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9. Discussion and action on Board Resolutions related to design services required for the El Paso County Master Thoroughfare Plan Project, in order to authorize:

- (a) the Chair to execute an Interlocal Agreement with the County of El Paso for the required funding; and
- (b) the Executive Director to execute Work Authorization No. 32 with Atkins North America, Inc. for development of the project.

These items were taken together. Mr. Telles provided background on the items and recommended approval. Mr. Sal Alonzo from El Paso County was present and commented on these items. Board Chair Melendez also commented.

Motion made by Mr. Wardy, seconded by Ms. Reyes and unanimously carried to **APPROVE** Item 9.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
NAYS: None
ABSENT: None

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10. Discussion and action on Board Resolutions authorizing the Executive Director to execute the following amendments to Work Authorization No. 2 with AECOM for the State Loop 375 Frontage Road Ramps Project:

- (a) Amendment No. 2 for additional design services requested by TxDOT; and
- (b) Amendment No. 3 for design services during construction requested by TxDOT.

These items were taken together. Mr. Telles provided background on these items and recommended approval. Board Chair Melendez commented.

Motion made by Ms. Reyes, seconded by Mr. Wardy and unanimously carried to **APPROVE** Items 10(a) and (b).

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
NAYS: None
ABSENT: None

- 11.** Discussion and action on a Board Resolution authorizing the Executive Director to execute an amendment to Work Authorization No. 27.4 for the Camino Real National Historic Trail Project with Atkins North America, Inc.

Mr. Telles provided background on the item and recommended approval.

Motion made by Mr. Smith, seconded by Mr. Parker and unanimously carried to **APPROVE** Item 11.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith
NAYS: None
ABSENT: None

- 12.** Update, discussion and action on the Executive Director's Report:

- (a) 2019 Texas Transportation Forum;
- (b) El Paso Legislative Delegation meetings;
- (c) FY2018 Annual Audit Status; and
- (d) Quarterly Reports (SunCycle and GEC Use of Local Resources).

Mr. Telles provided an update on items 12(a) – (d).

NO ACTION was taken on these items.

13. Discussion and action on the election of CRRMA Officers:

- (a) Vice Chair;
- (b) Treasurer;
- (c) Secretary; and
- (d) Alternate Secretary.

Mr. Telles provided background on the item.

Motion made by Ms. Reyes, seconded by Mr. Nemir and unanimously carried to **REAPPOINT THE CURRENT OFFICERS.**

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez, Mr. Nemir, Ms. Reyes and Mr. Smith

NAYS: None

ABSENT: None

14. The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

NO ACTION was taken on this item.

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Motion was made to **ADJOURN** the meeting at 10:27 a.m. by Mr. Nemir, seconded by Mr. Parker and unanimously carried to adjourn.

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Joe R. Fernandez, Board Secretary