

CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD

CRRMA Board of Directors Meeting
City Council Chambers, 1st Floor of El Paso City Hall
300 N. Campbell, El Paso, Texas 79901
April 12, 2017
9:00 a.m.

BOARD MINUTES

The Camino Real Regional Mobility Authority (CRRMA) Board met at the above place and date. The meeting was called to order at 9:00 a.m. CRRMA Board Chair Susan Melendez present and presiding. The following board members were present:

Susan Melendez
Joe Wardy
Les Parker
Joe Fernandez
David Nemir

The following Board member was absent:
Marty Reyes

AGENDA

1. Call to Order.
The meeting was called to order at 9:00 a.m.

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2. Public Comments.
No public comments were made.

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3. Adoption of Minutes for the CRRMA Board meeting of March 8, 2017.

Motion made by Mr. Wardy, seconded by Mr. Nemir and unanimously carried to **APPROVE** the minutes from March 8, 2017.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Nemir
NAYS: None
ABSTAIN: None
ABSENT: Ms. Reyes

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4. Update on the CRRMA's issuance of Subordinate Lien Vehicle Registration Fee Revenue Bonds, Series 2017 for the 2013 El Paso County Comprehensive Mobility Plan.

Mr. Raymond Telles, Executive Director for the CRRMA introduced the item.

Mr. Wayne Placide, Hilltop Securities Managing Director and Financial Advisor to the CRRMA, presented a PowerPoint, briefing members on this item. Ms. Melendez and Mr. Nemir commented.

NO ACTION was taken on this item.

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5. Consider and take appropriate action with respect to the defeasance of approximately \$3,000,000 of Camino Real Regional Mobility Authority Pass-Through Toll Transportation Revenue Bonds (State Spur 601), Series 2008.

Mr. Telles introduced the item and Mr. Wayne Placide presented a PowerPoint briefing members on the original debt service, prior redemptions and the proposed bond redemption. Mr. Telles answered questions asked by Mr. Wardy.

Motion made by Mr. Parker, seconded by Mr. Wardy and unanimously carried to **APPROVE** a Board Resolution to redeem bonds.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Nemir
NAYS: None
ABSTAIN: None
ABSENT: Ms. Reyes

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6. Presentation, discussion and action on the FY2016 Annual Audit, as presented to the CRRMA Finance Committee.

Mr. Craig Gibson, Gibson Ruddock Patterson, LLC an outside audit firm to the CRRMA, presented a PowerPoint including an audit summary report. Mr. Les Parker, CRRMA Treasurer, provided the recommendation of the Finance Committee to accept the fiscal year 2016 audit results.

Motion made by Mr. Parker, seconded by Mr. Fernandez and unanimously carried to **ACCEPT** the FY2016 Annual Audit report.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Nemir
NAYS: None
ABSTAIN: None
ABSENT: Ms. Reyes

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7. Discussion and action on a Board Resolution authorizing the Executive Director to execute and submit required annual compliance report to TxDOT.

Mr. Telles provided background and recommended approval of this item.

Motion made by Mr. Fernandez, seconded by Mr. Wardy and unanimously carried to **APPROVE** the Board Resolution.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Nemir
NAYS: None
ABSTAIN: None
ABSENT: Ms. Reyes

8. Discussion and action on a Board Resolution to authorize the Executive Director to execute a service agreement with the El Paso Electric Company for the El Paso Streetcar Project for a new Power Substation at 601 S. Santa Fe Street.

Mr. Telles briefed the Board Members on the item regarding the service agreement, answered questions from Mr. Wardy and recommended approval of this item.

Motion made by Mr. Wardy, seconded by Mr. Nemir and unanimously carried to **APPROVE** the Board Resolution authorizing the service agreement.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Nemir
NAYS: None
ABSTAIN: None
ABSENT: Ms. Reyes

9. Presentation, discussion and action on a Board Resolution authorizing the following change orders to the Construction Contract with Paso del Norte Trackworks, as they relate to the El Paso Streetcar Project:

- (a) Change Order No. 11 – unforeseen conditions related to conduit and irrigation repairs and parking rentals related to Father Rahm construction;
- (b) Change Order No. 12 – issues related to the Maintenance and Storage Facility fire suppression system and with rail troughs on Santa Fe bridge; and
- (c) Change Order No. 13 – water connections (service and fire lines) for the Maintenance and Storage Facility.

A PowerPoint was presented by Mr. Gil Gardner, Construction Manager for the Streetcar Project, which included schedule and budget impact for each change order. Mr. Telles answered questions from Mr. Wardy related to Sun Metro change orders and recommended approval of all items.

Items 9 (a), (b) and (c) were taken together. Motion made by Mr. Wardy, seconded by Mr. Parker and unanimously carried to **APPROVE** the Board Resolutions.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Nemir
NAYS: None
ABSTAIN: None
ABSENT: Ms. Reyes

- 10.** Discussion and action on Board Resolutions authorizing the Executive Director to execute the following instruments, related to the Loop 375 (Americas Avenue) Project:
- (a) Amendment to the Agreement for Professional Engineering and Environmental Services with Brown & Gay Engineers, Inc.;
 - (b) Work Authorization No. 16.1 with Atkins North America, Inc. as the CRRMA's general engineering consultant, for additional oversight services necessary for the completion of preliminary engineering and environmental services; and
 - (c) Work Authorization No. 30 with Atkins North America, Inc. for oversight services necessary for the completion of final design documents.

Mr. Telles updated the Board members on the scope of the different instruments and recommended approval of all items.

Items 10 (a), (b), and (c) were taken together. Motion made by Mr. Wardy, seconded by Mr. Nemir and unanimously carried to **APPROVE** the Board Resolutions.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Nemir
NAYS: None
ABSTAIN: None
ABSENT: Ms. Reyes

- 11.** Discussion and action on a Board Resolution authorizing the Executive Director to execute Work Authorization No. 20.3 with Atkins North America, Inc. as the CRRMA's general engineering consultant, for the provision of various toll operation services in FY17 for the César Chávez Express Toll Lanes.

Mr. Telles briefed the Board members on this item and recommended approval.

Motion made by Mr. Fernandez, seconded by Mr. Wardy and unanimously carried to **APPROVE** the Board Resolution.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Nemir
NAYS: None
ABSTAIN: None
ABSENT: Ms. Reyes

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12. Discussion and action on a Board Resolution directing the Executive Director to work with the Texas Department of Transportation on options available to develop the Northeast Parkway Project.

Mr. Telles briefed the Board members on the scope of the project, addressed questions from Board members Wardy, Melendez and Nemir and recommended approval of the Resolution.

Motion made by Mr. Parker, seconded by Mr. Nemir and unanimously carried to **APPROVE** the Board Resolution.

AYES: Ms. Melendez, Mr. Wardy, Mr. Parker, Mr. Fernandez and Mr. Nemir
NAYS: None
ABSTAIN: None
ABSENT: Ms. Reyes

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13. Presentation and discussion on the following performance reports for the 2nd Quarter of Fiscal year 2017:

- (a) El Paso Bike Share (SunCycle) Program;

Mr. Telles presented a PowerPoint briefing the Board members on the program transactions for the quarter and answered questions from Board members Melendez and Wardy.

- (b) César Chávez Express Toll Lanes; and

Mr. Cesar Nevarez, from the CRRMA's general engineering consultant - Atkins North America, gave a presentation updating the Board members on toll transactions in the prior quarter.

- (c) General Engineering Consultant Team's use of local resources

Mr. David Head, from the CRRMA's general engineering consultant, gave a presentation updating the Board members on its use of local resources in the prior quarter.

NO ACTION was taken on these items.

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14. The Camino Real Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections, 551.071 – 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in

Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meeting Act, as amended.)

- Section 551.071 CONSULTATION WITH ATTORNEY
 - Section 551.072 DELIBERATION REGARDING REAL PROPERTY
 - Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
 - Section 551.074 PERSONNEL MATTERS
 - Section 551.076 DELIBERATION REGARDING SECURITY DEVICES
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Motion was made to **ADJOURN** the meeting at 10:14 a.m. by Mr. Nemir, seconded by Mr. Wardy and unanimously carried.

PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.

Approved as to Content:

Joe R. Fernandez, Board Secretary