

**CAMINO REAL REGIONAL MOBILITY AUTHORITY**  
**Policies and Procedures Governing the**  
**Procurement of Goods and Services**

---

**SECTION 1. STATEMENT OF GENERAL POLICY.**

It is the policy of the Camino Real Regional Mobility Authority (the "Authority") that all Authority procurements shall be based solely on economic and business merit in order to best promote the interests of the citizens of the region served by the Authority. **Notwithstanding anything within this policy to the contrary, for projects for which federal or state funding is utilized, the Authority will comply with all applicable federal regulations.**

**SECTION 2. CONFLICT OF INTEREST.**

- 2.1. In addition to any other requirements or restrictions imposed by state law, a member of the Board of Directors or an employee or agent of the Authority shall not: (a) contract with the Authority or, without disclosure and recusal, be directly or indirectly interested in a contract with the Authority for the sale of property to the Authority; (b) accept or solicit any gift, favor, or service that might reasonably tend to influence that Board member, employee or agent in the making of procurement decisions or that the Board member, employee or agent knows or should have known is being offered with the intent to influence the Board member's, employee's or agent's making of procurement decisions; or (c) accept other compensation that could reasonably be expected to impair the Board member's, employee's or agent's independence of judgment in the making of procurement decisions. The Board and employees are explicitly prohibited from accepting any meals, gifts or other items of value from potential vendors during pending procurements of the CRRMA involving such potential vendors. Board members and employees are also prohibited from accepting meals, gifts or other items of value from those individuals and firms reasonably expected to become a potential vendor to the Authority.
  
- 2.2 A bidder shall not be eligible to contract with the Authority if a Board member, employee or agent is related to the bidder within the second degree of consanguinity or affinity, as determined under Chapter 573, Government Code. A bidder shall be required to complete a conflict of interest disclosure statement disclosing any business or familial relationships with Board members, employees or agents of the Authority, which may disqualify the bidder from consideration.