

# **CAMINO REAL REGIONAL MOBILITY AUTHORITY BOARD**

CRRMA Board of Directors Meeting  
2<sup>nd</sup> Floor Main Conference Room of El Paso City Hall  
300 N. Campbell, El Paso, Texas 79901  
Thursday, July 17, 2014  
9:00 AM

## **BOARD MINUTES**

The Camino Real Regional Mobility Authority (CRRMA) Board met at the above place and date. The meeting was called to order at 9:00 a.m. CRRMA Board Chair Scott McLaughlin present and presiding. The following Board members were present:

Scott McLaughlin  
Joe Wardy  
Les Parker  
Susan Melendez  
Lori Fenenbock

The following Board members were absent:

James Volk  
Ricardo Dominguez

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## **AGENDA**

- 1.** Call to Order.  
The meeting was called to order at 9:00am.
- 2.** Public Comments.  
No public comments were made.
- 3.** Adoption of Minutes for the CRRMA Board meeting of May 19, 2014.

Motion made by Mr. Wardy, seconded by Mr. Parker and unanimously carried to approve the minutes from May 19, 2014.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock  
NAYS: None  
ABSTAIN: None  
ABSENT: Mr. Volk and Mr. Dominguez

- 4.** Discussion and action on Board Resolutions authorizing the Executive Director to execute the following instruments with the Texas Department of Transportation, as they relate to the Border Highway West Extension Project:
  - (a) Border Highway Project Fund Escrow Agreement;
  - (b) Border Highway Project Paying Agent Agreement;

- (c) Assignment and Assumption of Contracts; and
- (d) Such other instruments as may be necessary for the development of the Project.

Raymond Telles, Executive Director of the CRRMA, provided background on each of the items and recommended approval.

Motion made by Ms. Melendez, seconded by Mr. Parker and unanimously carried to approve items 4(a) through 4(d), provided that the Executive Director shall consult with the Chair and Vice Chair in advance of the execution of any instruments pursuant to item 4(d).

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock  
NAYS: None  
ABSTAIN: None  
ABSENT: Mr. Volk and Mr. Dominguez

**5. Discussion and action on Board Resolutions establishing Scoring Criteria and authorizing the issuance of Requests for Qualifications or Proposals for the following procurements:**

- (a) Selection of a General Engineering Consultant to the CRRMA;
- (b) Selection of firms for the CRRMA's Expedited Selection Process for Professional Engineering Services; and
- (c) Selection of a Financial Advisor to the CRRMA.

These items were read into the record and discussed together. Mr. Telles provided background on each item and recommended approval of each.

Motion made to establish and accept Scoring Criteria and authorizing the issuance of Requests for Qualifications or Proposals for the General Engineering Consultant by Mr. Parker, seconded by Mr. Wardy and unanimously carried.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock  
NAYS: None  
ABSTAIN: None  
ABSENT: Mr. Volk and Mr. Dominguez

Motion made to establish and accept Scoring Criteria and authorizing the issuance of Requests for Qualifications or Proposals for the Expedited Selection Process for Professional Engineering Services by Ms. Fenenbock, seconded by Mr. Parker and unanimously carried.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock  
NAYS: None  
ABSTAIN: None  
ABSENT: Mr. Volk and Mr. Dominguez

Motion made to establish and accept Scoring Criteria and authorizing the issuance of Requests for Qualifications or Proposals for the Financial Advisor to the CRRMA by Mr. Wardy, seconded by Ms. Fenenbock and unanimously carried.

AYES: Mr. McLaughlin, Mr. Wardy, Mr. Parker, Ms. Melendez and Ms. Fenenbock  
NAYS: None  
ABSTAIN: None  
ABSENT: Mr. Volk and Mr. Dominguez

**6. Presentation and discussion regarding Electronic Toll Collection processes and procedures.**

Mr. Clayton Howe, from the CRRMA's general engineering consultant team, gave a presentation providing details on electronic toll collection processes. There was no action taken on this item.

**7. Presentation, discussion and action on the César Chávez Express Toll Lanes Performance Report for the 3<sup>rd</sup> Quarter of Fiscal Year 2014.**

Mr. Clayton Howe also presented the Chávez performance report. There was no action taken on this item.

**8. Presentation, discussion and action on a report from the CRRMA's General Engineering Consultant Team on its use of local resources.**

Mr. Greg Blake, from the CRRMA's general engineering consultant team (GEC), gave a presentation providing details on the use of local resources throughout the term of the GEC's agreement with the CRRMA. There was no action taken on this item.

**9. Update, discussion and action on the Executive Director's Report:**

- (a) El Paso Bike Share Project Update;
- (b) Vehicle Registration Fee Bond Issuance; and
- (c) Request for Certain Exemptions from Tolls (Disabled Veterans, Medal of Honor & Purple Heart Recipients).

Mr. Telles provided information on items 9(a)-(c). There was no action taken on this item.

Motion to adjourn the meeting at 10:46 a.m. by Mr. Wardy and seconded by Ms. Melendez and unanimously carried.

**PLEASE NOTE: AUDIO OR VIDEO RECORDINGS OF THE MEETING AND ATTACHMENTS ARE ON FILE WITH THE ORIGINAL AGENDA/MINUTES AT THE CAMINO REAL REGIONAL MOBILITY AUTHORITY OFFICE.**

Approved as to Content:

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Susan A. Melendez, Board Secretary